

Academic Assessment Committee Meeting
March 18, 2013
Faculty Office Building 620

Present: Kirk Jones, Mike Spearance, Brian Harte, Maureen Maiocco, Ken Erickson, Mike Newtown, Brian Washburn, Richard Hu, Anthony Signorelli, Susan Willette, Sarah Todd and Karen Spellacy.

The meeting was convened at 1:00 p.m.

Concerns about completing the program self-study were discussed. Demographics of each program can be found on the school and institution scorecard posted on the college website.

Updates on 2012-13 Assessment in the Major:

Finance - Richard Hu reported that the self-study is almost finished and two external reviewers have been identified. The self-study will be sent to them for their review by the end of March or beginning of April.

Health Care Management – Tony Signorelli reported that he has not confirmed two external reviewers. If the reviewers cannot come to campus, the review could be done online through Skype, by conference call, or a discussion board on Angel. Tony has reached out to a faculty member at SUNY Stony Brook and someone else who is local. The self-study is done except for data on graduates and employers/graduate survey. Sarah Todd reported that the graduate survey is done, but unsurprisingly, there are low response rates.

Dental Hygiene BTEch - Susan Willette stated that she needs information on Library services for online students and graduate and undergraduate student quality. The self-study is almost finished and she has selected the reviewers (one in-state and one out-of-state). The review will be done online.

Electrical Construction & Maintenance – Mike Spearance reported the two external reviewers have been selected from the trades; one is an employer, S&L Electric, and the other is from IBEW who teach a 5 year apprenticeship. He contacted graduates himself but had little response. Mike was encouraged to add one more reviewer from academics, possibly Hudson Valley Community College might have someone that could be used.

Liberal Arts – Maureen reported that they are working on getting reviewers for the self-study.

Health Science Career Studies – Brian Washburn stated that this is the first time a self-study has been done on this program and there is no information available to address a number of the areas listed in the guidelines. Brian has contacted a couple of external reviewers, but hasn't received any confirmations yet. Once the canned response on Library, Academic Services, & Student Affairs is made available, the self-study will be almost completed. One of the original goals of this program was to prepare people to go into Health careers/programs that we have such as Nursing and Physical Therapist Assistant. The challenge is that all of these programs have gone to selective admission. The transition rate from this certificate to the health care programs is less than 25 percent. Once they are in the health program, they are successful. Success of internal transfers is significantly better than the success of first-time freshmen. Issue – Sarah has to report those students who originally applied to the program. Of the information that she gave Brian, only 45 applied to the program but over 200 students are in the program. The students who do end up in this program are students who were denied admission into our Associate degree health programs.

Powersports Performance & Repair – Karen or Mike will request a draft of the self-study from Mark Hill. Mike stated that Mark has his external reviewers.

Members of the committee asked that a canned response be provided from the Library, Academic Services and Student Affairs to address sections on Special Student Services, Support Services and General Student Life. This information will be made available. The graduate survey was discussed. Some other colleges do exit interviews; a one-on-one meeting with each student graduating. Tony Signorelli stated he does do this but has a small amount of student response. Sarah will compile the graduate data for the programs being assessed this year and will distribute the results as soon as possible.

Karen stated at the last Middle States site visit in 2002, they wanted to confirm that we do assessment, use external reviewers, etc. If you haven't read the Self-Study, you should do that prior to the Assessment meeting with the Middle States team members on Mon., March 25th.

The meeting was adjourned at 1:44.

Respectfully submitted,

Sandy Livernois, Recorder