

Academic Assessment Committee Meeting
March 6, 2012
Faculty Office Building 620

Present: Carli Schiffner, Sarah Todd, Ken Erickson, Linda Heilman, Brian Washburn, David Wells, Stan Skowronek, Marty Clark-Stone, Brian Harte, Edouard Mafoua, Alice Reed, Kirk Jones, Molly Mott, Ray Krisciunas, Amani Awwad and Bill Jones.

Progress reports on Assessment in the Major being completed during 2011-12:

Business Administration (AAS/AS) – Bill Jones stated that the report is ninety-five percent complete at this point. Sarah Todd is compiling student diversity data for the report and will also provide information on the financial needs of our students. Career Services has been asked for information about past graduates. Five hundred graduates from the past ten years were surveyed. Responses are slowly starting to come in. Program reviewers have been identified and include Dr. Kevin O’Neill from SUNY Plattsburgh, Ms. Kathryn Brownell from Jefferson Community College and Mr. Allan Zebedee from Clarkson University. Their on-campus visit is tentatively scheduled for late June.

Air Conditioning Maintenance & Repair and Heating & Plumbing - Stan and Marty stated they were having trouble getting contact information for graduates.

Liberal Arts: General Studies - Amani stated that the Liberal Arts assessment will be completed during summer 2012.

Progress reports on General Education assessment being completed during 2011-12:

GER 1 Math – Alice Reed stated that half of the assessment was completed in the fall. Following the state’s rubric, the data was collected from the fall. Data has been collected in Calculus I and College Algebra this semester – assessments are done in Survey of Math and Math for Elementary Teachers. Statistics and Tech. Math will be completed at the end of this semester because the questions are embedded in the final exam. Two people will grade the exams according to the states rubrics. It is a very timely process which involves everyone in the Math department. Two different people grade them and if there is a large discrepancy, a third person is included.

GER 2 Natural Science assessment was completed in fall 2011.

GER 7 Humanities – Kirk Jones stated that a 50 percent sampling will be done.

GER 12 Information Mgmt. – Mary Bucher and Carli will meet to discuss.

Review of Gen Ed Assessment completed in 2009-10:

GER 3 Social Sciences 2009-10 – Amani Awwad stated they encountered a problem assessing Research Methods and did not include them in the final report. Another challenge is including Research Methods as part of the assessment.

GER 4 American History 2009-10 – Dr. Awwad stated there was difficulty in presenting objective #3.

GER 5 Western Civilization 2009-10 – Ray Krisciunas shared that the first student learning outcome is manageable, but that the second SLO, ‘Relate the development of Western civilization to that of other regions of the world’, is insignificant. If the assessment is given in the spring versus the fall, the outcome

might be better. Another concern is with the online courses and making sure that our adjuncts participate too.

GER 6 Other World Civilization 2009-10 – Edouard Mafoua stated in general there was an improvement in each course compared to the previous assessment. One concern was that it was difficult to get comparison data because some of the classes were small (6 students).

Review of Assessment in the Major completed in 2009-10:

Criminal Justice - Brian Harte stated the CJ Department completed a course mapping process for lower level classes which created a culture of assessment. The Department thought about the assignments that they gave and how they tie to the Assessment in the Major and institutional assessment. Program Reviewers were Lt. June Warden, NYS Police; Cindy Shelmidine, Criminal Justice Faculty at Jefferson Community College; and Scott Bonno, Undersheriff for St. Lawrence County. One strength that was noted was the department's efforts to align programmatic goals with industry standards. Some challenges that were addressed included difficulty in getting contact information on graduates. The campus might want to consider giving an alumni email address to all graduates so we can contact graduates. The CJ Department used Facebook and sent follow-up emails but it was very difficult to get in touch with the graduates. Another concern noted was if we should add a physical fitness course in the program. A number of students have the academic qualifications to become a police officer but are not physically fit. The Department does offer an opportunity for students to complete the Cooper Fitness Standard Test to determine their current physical abilities.

Report cards for programs – Sarah – add the financial needs for students enrolled to the report card.

The review of GER assessment and Assessment in the Major done in 2009-10 and 2010-11 has been completed.

The next meeting will be held on Tues., March 13th at 8 a.m. when the timeline for end of the year reports will be discussed.

Meeting adjourned at 8:50.

Respectfully submitted,

Sandy Livernois, Recorder