

Academic Assessment Committee (AAC) Meeting
March 7, 2016
10:00am-12:00pm
MCC 208

Present: Jondavid DeLong, Ken Erickson, Kirk Jones, Tatsuhito Koya, Mike Newtown, Doug Scheidt, Jennifer Sovde, Sarah Todd, Jennifer Waite

Missing: Rashid Aidun, Paul Bowdre, Renee Campbell, Patrick Casselman, Marela Fiacco, Molly Mott, Wil Rivers, Rachel Santos, Christine Thompson

The meeting was convened at 10:00 a.m.

- I. GER Cycle Review
 - a. Going forward, a simplified version of the GER 3 form will be used for all GER assessments.
 - b. The question was raised as to where artifacts should be turned in, and where to store them, preferably digitally.
 - c. It was decided that three examples of each level of competency will be scanned and saved in Taskstream (TS) TS is able to handle 3 artifacts per assessment, but not a large number such as 30.
- II. Policy/Timeline
 - a. The April 15th deadline will be moved up to April 1 for budget purposes
 - b. The sample will be pulled the semester before so the faculty may be notified ahead of time
 - c. A question arose regarding the timing of assessment at the beginning of the semester. Week 3 is rough. It was decided that assessment would be moved to week 4.
 - d. ST and KJ will revise and send to EV to send out.
 - e. A vote was taken to use the Policy revised version – passed
 - f. GER 8 assessment will be assigned to Kathleen Mahoney
- III. ISLO Cycle
 - a. The old rubrics will be replaced with the new rubrics from AACU
 - b. Critical Thinking will be an ISLO
 - c. A cycle needs to be created for ISLO assessment
 - d. Critical Thinking and Communication (written and oral) will be assessed this year and the revised ISLO's will be used for future cycles.
 - e. ST and KJ have been working on revising the ISLO's policy, it will be presented at the next meeting.
 - f. Both rubrics, written and oral, will be provided for Communications assessment.
 - g. Quantitative Reasoning needs to be an ISLO for Math
 - h. GER courses should be identified in TS or course outline – preferably in the course outline
 - i. The revised ISLO's are Communications, Critical Thinking, Foundation Knowledge (discipline knowledge) and collaborative learning. All have sub categories.
 - j. ISLO's and GER's will be assessed on a 3-year cycle.
- IV. Program SLO's
 - a. The ISLO's can also be used at the program level as SLO's.
 - b. ST recommends that the AACU rubrics be used for assessment, however it was noted that these rubrics *cannot* be changed, they must be used as is.
 - c. A vote was taken to use all of AACU's rubrics – passed
 - d. The revision process for ISLO's was discussed. It was decided that the AAC cannot change the ISLO's, this is a bigger issue and should come out of governance committee. The proposed changes will be given to Liz Erickson and she should decide where they go. The changes for the most-part will be adding and renaming.
 - e. Professional Competency will be used currently as the placeholder for Math
 - f. There was a suggestion to match rubric to artifact. If something maps to Critical Thinking, use the Critical Thinking rubric.
 - g. Critical Thinking and Communications are approved for current ISLO assessment.
- V. How to notify the campus about the actions and decisions of the AAC?
 - a. An email will be sent from the Provost Office regarding changes for the Fall semester
 - b. The Deans will follow up on the email in their school meetings
 - c. This new assessment process is less labor-intensive than the current process.
 - d. It was suggested to stress that changes are being made based on experience in the current assessment process
- VI. Department SLO's – Service departments do not have SLO's, however some have mission statements

- VII. Review of points for the MSCHE report – review and let JD if there are any additions
- VIII. All assessments should be placed in Taskstream going forward.
- IX. The GER assessments (1, 2, 7, 11) are not in Taskstream yet – these will be sent to Sarah who will take care of putting them on the website. The 15-16 Gen Ed assessments are due at the end of March.
- X. The Blackboard-TS link program (Aqua) will not work for us the way we want it to. The AAC will consider letting the campus at large know that it won't work.

Adjourned 11:50am