

Academic Assessment Committee Meeting

April 14, 2015

12:00 – 1:00

Faculty Office Building, Rm. 620

Present: Rashid Aidun, Paul Bowdre, Jondavid DeLong, Ken Erickson, Kirk Jones, William Jones, Tatsuhito Koya, Molly Mott, Mike Newtown, Wil Rivers, Rachel Santos, Karen Spellacy, Jennifer Waite

The meeting was convened at 12:00 p.m.

- GER 12 – Rachel Santose discussed revisions to the GER 12 assessment instrument. Recently other SUNY colleges sent around a Google document where SUNY colleges could provide their GER 12 assessment processes. The findings were scattered and there were no definitions. Moving forward, ENGL 101 and 102 will be combined and will be assessed for spring and fall. Rachel will be writing a report soon and believes she will go with pre/post-test assessments as well as information literacy. The English faculty are open to these suggestions. Rachel asked that any suggestions or comments be sent to her. Rachel will bring a proposal between old and new processes outlining changes in the fall. As this GER is supposed to be infused amongst the curriculum, Rachel feels it would be appropriate to gauge the pre/post-test results.
- School of Business and Liberal Arts Report – Moving along well; Applied Psychology only one missing. Jen put new goals in Taskstream.
- School of Science, Health, and Criminal Justice Report – Committee faculty will follow up with the faculty in their school to make sure they are up to date. Paul believes all initial objectives are in Taskstream and that all scorecards are in.
- Canino School of Engineering Technology Report – Faculty in CSOET are in the process of learning Taskstream and are busy doing something; scorecards are all in.
- Non-Academic Assessment Committee Report – The NAAC is working on creating goals and objectives; non-academic goals entered into Taskstream and a quick flow with examples was created. Should be done at the end of May.
- Administrative Report – Although assessment is not required on the spring courses, it is suggested that faculty try it because it may not be as simple as it seems. Faculty are in the process of re-doing some course outlines to make it easier in the process. If outlines are updated, they can be put into Taskstream. Course objectives, student learning outcomes, course descriptions, etc. can start being added. In regards to Strategic Planning, it was decided that the committee will be split up into sub-committees and each sub-committee will have an assignment regarding the 7 institutional goals. The Middle States report was submitted on April 1st and can be located on the Accreditation webpage on the SUNY Canton website. The report gives a good overview of what has been done in the past two years on assessment. We have moved forward, and programs have been re-accredited in the School of Science & Health and in the School of Engineering. A couple of things we will need to tackle next year is to start assessing our institutional SLO's and assessing our assessment process. Another charge for the fall should be to make assessment a sustainable process with the data that is in Taskstream. Also, budget data needs to be put into Taskstream as well to ensure that those connections between budget and assessment are built and will eventually be streamlined into one process. This will be more meaningful when faculty can see the results of their work.
- Powersports AIM Report – The report is in Angel under 2014-15 Assessment in the Major.
- Taskstream Update - Janel will be offering trainings beginning next week on how to enter the course-based assessment data. Those dates, times, and places were just sent out over the faculty listserv. In addition, fall courses have been added to Taskstream and will be added to faculty Taskstream shells over the next week.

Meeting adjourned at 12:50 p.m.

Recorder: Renee Campbell