

Academic Assessment Committee (AAC) Meeting
April 7, 2016
12:00-1:00pm
MacArthur Hall, Rm. 620

Present: Rashid Aidun, Renee Campbell, Patrick Casselman, Jondavid DeLong, Marela Fiacco, Kirk Jones, Tatsuhito Koya, Mike Newtown, Wil Rivers, Rachel Santos, Doug Scheidt, Jennifer Sovde, Sarah Todd, Jennifer Waite,

Missing: Paul Bowdre, Ken Erickson, Molly Mott, Christine Thompson,

The meeting was convened at 12:00 p.m.

- I. ISLO Sub-Committee
 - a. There is need for a sub-committee
 - b. It was suggested that additional committee members be added to the AAC
 - c. S.Todd and K.Jones have created a short list of suggested potential members
 - d. The ISLO sub-committee doesn't have to be all AAC members, it would be beneficial to include some non-members.
 - e. There is a need to assess how to teach the new ISLO standards
 - f. It was suggested to form an ISLO sub-committee with AAC members and then add some non-AAC members
 - g. K.Jones has volunteered to chair the ISLO sub-committee, and give up the GER sub-committee.
 - h. J.Sovde volunteered to join the GER sub-committee to replace K.Jones.
 - i. Need someone from SBLA on the GER sub-committee.
- II. AAC composition for next year
 - a. The members the AAC will be losing next year are:
 - b. Where is the AAC on the organizational chart? Is it a Governance or Advisory committee?
 - c. Standing committee out of the Provost's office
 - d. The AAC should be less work going forward as we have had to do a good deal of ground work these last two years.
 - e. The committee needs to continue the "full court press" we've had as we are not out from under Middle States as of yet.
 - f. The AAC composition currently includes three faculty from each school
 - g. What are the goals of the committee? Our implicit goal is to implement standard 14.
 - h. The AAC composition needs to be made up of the campus communicators (curriculum coordinators), those who can disseminate information across campus
 - i. The website currently indicates that the AAC reports to CUSP.
 - j. The Provost prefers that the AAC report to the Provost, not CUSP, as the AAC is all about academics.
 - k. The assessment process should inform changes to the Strategic Plan.
 - l. As things are set up, the AAC currently should be reporting to CUSP
 - m. Deans Cabinet has not taken over for CUSP
 - n. For Middle States purposes we either have to use the process alright outlined (reporting to CUSP), or we have to revise the process.
 - o. The Co-Director of the Center for Academic Excellence/Coordinator for Academic Assessment Position was posted for April 18th and will be the AAC Chair next year. The posting for the CDO went out at the same time.
- III. April 28th is our last meeting for the year
- IV. Training and Cycle Notifications
 - a. The ISLO sub-committee needed to be created months ago
 - b. The Timeline needs to be figured out – When should Sarah notify people that they have been selected for assessment? Training will be required on how to use the rubrics.
 - c. The faculty do not have to do every course SLO just because their course was selected for assessment. They only need to do the one that measures the ISLO in question.
 - d. Sarah will be working with curriculum coordinators and directors over the next few months to revise the mapping process. Those who will be up for assessment next year will be met with first.

Meeting adjourned at 1:02pm
Submitted by Erin Voisin