

General Education Assessment Meeting  
September 26, 2013  
Faculty Office Building 620

Present: Kirk Jones, Chris Sweeney, Ali Zaidi, Phil LaMarche, Ken Erickson, Jondavid DeLong, Mike Newtown, Sarah Todd and Karen Spellacy.

The meeting was convened at 10:00 a.m.

General Education Assessment scheduled for 2013-14 includes: GER 8 - The Arts (Chris Sweeney and Phil LaMarche), GER 9 - Foreign Language (Ali Zaidi), and GER 10 - Basic Communication (Kirk Jones).

The existing assessment plan for each area should be reviewed and then coordinate assessment with other faculty teaching the courses. Whatever tools and rubrics are used should be collected and saved. Those tools will help when writing the assessment reports. If a revision needs to be made to the assessment plan, that can be done. If faculty ask if they can switch the classes that are assessed, the answer is no. The same rubric can be used but faculty can use different methodology. Instructors have freedom to use what they want and we have to respect autonomy of education.

Chris will collect the GER 8 assessment for classes that fall in the Canino School of Engineering Technology and Phil will collect for classes that fall in the School of Business and Liberal Arts. Chris and Phil will coordinate an overall report for GER 8. Materials can be saved for five years and then shredded.

Assessment will be completed in Spring 2014 for GER 9 and GER 8 (Phil) and completed in Fall 2013 for GER 10 and GER 8 (Chris). Sarah will pull the random sample.

This group will meet again in late October to discuss if any revisions are needed to the respective assessment plans.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Sandy Livernois, Recorder