

Academic Assessment Committee Meeting  
September 6, 2013  
Faculty Office Building 620

Present: Kirk Jones, Mike Spearance, Ken Erickson, Mike Newtown, Jondavid DeLong, Brian Washburn, Richard Hu, Susan Willette, Amani Awwad, Sarah Todd and Karen Spellacy.

The meeting was convened at 1:00 p.m.

Concerns about the program reviewer's evaluation form were discussed. Sandy will add not applicable (N/A) to the evaluation form.

**Updates on 2012-13 Assessment in the Major:**

Dental Hygiene BTEch – Minor suggestions were noted. Susan Willette will revise and re-submit by October 1<sup>st</sup>.

Electrical Construction & Maintenance – Mike Spearance reported that only one external reviewer had returned his evaluation. The other evaluation is expected by the end of the month. One reviewer suggested that Mathematics be addressed. Another concern is that if students want to be employed in the field they will probably have to move. The job outlook is wonderful but not in this area. We need to be certain that the level of Math skills needed to pass the exam is what our students complete. Items that need to be added include program learning outcomes and what courses and tools are used. Also state how you will start assessing the students this fall. The summary should tie together the conclusion and goals and objectives for the future.

Finance - Richard Hu reported that the major findings were that too many requirements were online courses. In order to attract more students, the program needs to be more specialized. Reviewers also recommended hiring more faculty. Learning outcomes should be added. Revisions will be made and then forwarded to the academic dean for his review. Once approved by the dean, the summary will be sent to the Provost Office. .

Liberal Arts – The self-study needs more assessment and not be informational.

Dental Hygiene, Electrical Construction & Maintenance and Finance final reports are due on October 1<sup>st</sup>. Health Care Management, Health Science Career Studies and Liberal Arts are due on November 1<sup>st</sup>. Powersports will be moved to 2013-14 and completed by Neil Haney and Dave Wells.

The meeting was adjourned at 2:03.

Respectfully submitted,

Sandy Livernois, Recorder