



# SUNY CANTON

## APPLICATION FOR EMPLOYMENT

(PLEASE PRINT)

Date of Application \_\_\_\_\_

Primary Position Applying For: \_\_\_\_\_

Secondary Position Applying For: \_\_\_\_\_

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_  
Last First Middle Initial

SUNY Canton Address: \_\_\_\_\_  
Number Street City State Zip

Primary phone: ( ) \_\_\_\_\_  
Area Code

Home Address: \_\_\_\_\_  
Number Street City State Zip

Number of credits you will be taking: \_\_\_\_\_

Year in School: \_\_\_\_\_ (Freshman, Sophomore, Junior, Senior)

Primary Email Address: \_\_\_\_\_

Did you receive Work Study?  Yes  No  
Work Study is awarded when you apply for Financial Aid

Name/Address/Phone of your most recent employer: \_\_\_\_\_  
\_\_\_\_\_

Name of supervisor from most recent employer: \_\_\_\_\_

Dates of employment from your most recent employer: (MM/YY – MM/YY) \_\_\_\_\_ - \_\_\_\_\_

List of Duties at Most Recent Employer: (List all duties that were involved in your job) \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Why are you interested in working here? (Required) \_\_\_\_\_

What extracurricular or co-curricular activities and/or leadership roles have you been involved with that would be beneficial for you in this position? (Required) \_\_\_\_\_

**\* If applying for Fitness; Class; Instructor/Personal Trainer/Lifeguard position you will be required to provide proof of current certification.**

**\*If you would like to expand on your work history, please attach or submit resume.**

Further Comments: \_\_\_\_\_

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### **AUTHORIZATION & ACKNOWLEDGEMENT STATEMENT**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 180 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at such time. I hereby understand and acknowledge that unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge said employee with or without cause. It is further understood that this "at will" employment relationship may not be changed by conduct, oral promise, or written document unless such changes are specifically acknowledged in writing. In the event of employment I understand that false or misleading information given in my application and/or interview or significant omissions may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the employer. I further authorize the release of information pertaining to my job performance and conduct at SUNY Canton to other qualified parties.

**APPLICANT'S NAME: [please print]:** \_\_\_\_\_

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **Employment Opportunities**

### **Desk Receptionist/Cleaning Personnel**

This job offers a flexible work schedule in a fun and interactive environment. Jobs are available for students who have received federal or state work study as part of their financial aid. Job responsibilities will include:

- Registering members and confirming membership status
- Enforcement of fitness center rules
- Making sure the facility environment is safe and comfortable for all users
- Cleaning the fitness facility and equipment
- Reception desk duties (answer phone, take messages, maintain reception area, etc.)
- Becoming familiar with the equipment, services, and programs that the fitness center offers and providing needed assistance to members

### **Fitness Center Supervisor**

This job offers a flexible work schedule in a fun and interactive environment. This job will require CPR/AED/First Aid Certification. Jobs are available for students who have received federal or state work study as part of their financial aid, and also for students who have not received federal or state work study. Job responsibilities will include:

- Registering members, collecting membership fees, and confirming membership status
- Enforcement of fitness center rules
- Making sure the facility environment is safe and comfortable for all users
- Cleaning the fitness facility and equipment
- Reception desk duties (answer phone, take messages, maintain reception area, etc.)
- Becoming familiar with the equipment, services, and programs that the fitness center offers and providing needed assistance to members
- Supervising work study students while supervising the facility
- Opening and/or closing the fitness facility

### **Aerobics Instructors**

This job is available for individuals who are trained and certified in aerobics/group fitness instruction. Jobs are available for students who have received federal or state work study as part of their financial aid, and also for students who have not received work study.

### **Personal Trainers**

This job is available for individuals who are trained and certified in personal training. Jobs are available for students who have received federal or state work study as part of their financial aid, and also for students who have not received work study.

### **Lifeguards**

This job is available for individuals who have certification from American Red Cross Lifeguard Program, American Lifeguard Association, or YMCA Senior Lifesaving Certificate **and** current Red Cross or First Aid and CPR/AED cards. Jobs are available for students who have received federal or state work study as part of their financial aid, and also for students who have not received work study. A Lifeguard employed at SUNY Canton is responsible for the health, safety and welfare of those using the SUNY Canton swimming pool. A Lifeguard's major responsibility is to observe swimmers and enforce regulations in the guarding of life and the prevention of accidents at the swimming pool.