Tutors and Prospective Tutors

# Employment Requirements

All interested applicants must satisfy the following criteria both for initial and ongoing employment with Tutoring Services.

Students:

1. Be enrolled in courses at SUNY Canton.
2. Provide a transcript at time of hire and each semester thereafter supporting good academic standing with an overall GPA of 2.5 or higher. All courses that you wish to tutor must be reflected as completed course work on your transcript with a final grade of 3.0 or better.
3. Provide 1 faculty endorsement per course that you wish to tutor supporting you as a tutor for the Tutoring Center.
4. Submit a completed Tutoring Services application.
5. Complete the CRLA training program within the first semester of employment.

Professionals:

1. Hold a minimum of an Associate’s Degree from an accredited institution.
2. Provide a current CV or resume indicating education and work experience.
3. Provide 3 references.
4. Submit a completed Tutoring Services application.
5. All professionals are *strongly encouraged* to complete the CRLA training program.

# Additional Expectations

All tutors who work for tutoring services recognize and uphold our established Best Practices and SUNY Canton’s Academic Integrity Policy. All tutors are required to complete training and orientation upon hire.

* Tutoring Services Best Practices Statement
* SUNY Canton Academic Integrity Policy
* Training: All students are required to complete CRLA training during their first semester of employment. Employment is considered probationary until CRLA training has been successfully completed. Professionals are strongly encouraged to participate in CRLA training. Basic training and orientation is required for all new hires.