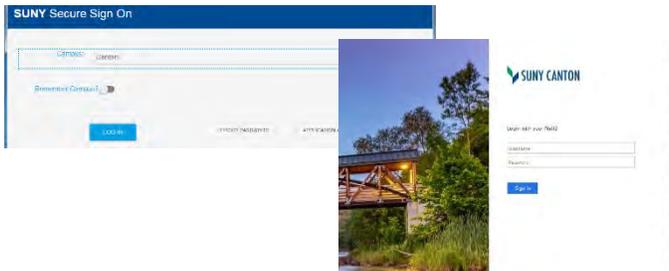


# HOW TO ACCESS AND UNDERSTAND YOUR DEGREEWORKS AUDIT

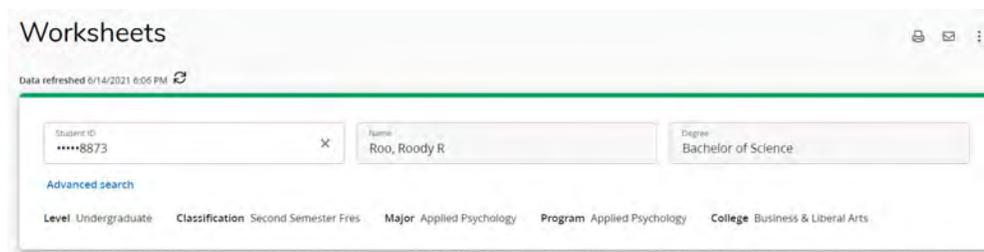
- 1) Log into [UCanWeb](#) and go to **Student Menu-> Student Records-> Degree Evaluation** OR go to the SUNY Canton homepage, find the “**Students**” drop down menu and then [DegreeWorks](#).
- 2) You need to log in to the Federated site. Select Canton as the campus and then use the same username and password as when your campus email.



- 3) Your degree audit should come up automatically.

**What you should notice:** Audits are separated into “blocks” of information

**The first block contains your general information.** Your current major, class standing and advisor should all be listed here.



**Degree Progress Dials:** These will give you a **general idea** of where you are at towards your degree. They should **NOT** be the only part of the audit that you look at since there are many factors involved in completing your degree. “Credits”, in particular, can be misleading for students that have transferred or changed majors as they may have many credits but not be near degree completion. **“Requirements” is a good guide. It will say 98% when you sign up for your last batch of courses and only say 100% when you complete those courses.**



**Degree Block:** Overall degree requirements – your catalog year, number of credits needed, and in what categories are all listed here. Open red circles (○) mean something is **Still Needed**; **Green check marks** (☑) mean the requirement is met, and blue half circles (◐) mean the requirement is in progress. You should note how many credits are required for your degree and how many have been applied as an indicator for how much longer you have.

**Degree in Bachelor of Science** INCOMPLETE

Credits required: 122   Credits applied: 26   Catalog year: Fall 2021   GPA: 2.25

○ 122-124 Total credits	<b>Still needed:</b>	122-124 credits are required. You currently have 26, you still need 96 more credits.
○ 45 Upper-division credits	<b>Still needed:</b>	A minimum of 45 credits in upper division coursework is required. You currently have 0, you still need 45 more credits.
○ 30 SUNY Canton credits	<b>Still needed:</b>	A minimum of 30 credits must be taken in residence. You currently have 19, you still need 11 more credits.
◐ One Writing Intensive (WI) course		
◐ One Applied Learning (AL) course		
○ 60 credits in Liberal Arts and Sciences	<b>Still needed:</b>	60 credits in liberal arts courses are required. You have taken 26 but need 34 more credits.
☑ You meet the minimum GPA requirement		
○ General Education Requirements	<b>Still needed:</b>	See <a href="#">SUNY General Education Requirements</a> section
○ Major Requirements	<b>Still needed:</b>	See <a href="#">Major in Applied Psychology</a> section

**Blocks included in this block**

[SUNY General Education Requirements](#)  
[Major in Applied Psychology](#)

**General Education Block:** You have to read the header on this block to be sure that you understand what applies to you. If you are in a Certificate or Associate’s degree program this block is listed for informational purposes **ONLY** and not a required part of your degree.

**For Associate’s degrees, you will see this message:**

**OPTIONAL SUNY General Education Information** INCOMPLETE

Credits required: 30   Credits applied: 18   Catalog year: Fall 2007   GPA: 1.50

**Unmet conditions for this set of requirements:**      If you plan to continue towards a bachelor's degree, 7-10 Classes and 30 credits of General Education Requirements (GER's) are recommended. This block is OPTIONAL for students in Associate's and Certificate degree programs.

	Course	Title	Grade	Credits	Term	Repeated
☑	Mathematics [GER 1]	MATH 106	INTERMEDIATE ALGEBRA	B+	3	Spring 2008
○	NATURAL SCIENCE REQUIREMENT [GER 2]	<b>Still needed:</b>	Choose from 1 of the following:			
○	Natural Science w/Lab included	1 Class in <a href="#">BIOL 101</a> or <a href="#">150</a> or <a href="#">209</a> or <a href="#">217</a> or <a href="#">CHEM 150</a> or <a href="#">ESCI 107</a> or <a href="#">PHYS 115</a>				

**For Bachelor's degrees, the courses in this block are required, but some majors will require only some of the 10 GER categories, so read instructions on YOUR audit.**

**SUNY General Education Requirements** INCOMPLETE

Credits required: 30 Credits applied: 23 Catalog year: Fall 2021 GPA: 2.25

Unmet conditions for this set of requirements: Thirty (30) credits required in at least 7 different GER areas. A minimum of 1 class in Natural Science [GER 2] is required. You have taken 0 but need 1 more classes. A minimum of 1 class in Humanities [GER 7] is required. You have taken 0 but need 1 more classes.

Course	Title	Grade	Credits	Term	Repeated
<input type="checkbox"/> SEVEN GENERAL EDUCATION AREAS REQUIRED (Verify any 'Unmet Conditions' above)					
<input checked="" type="checkbox"/> Mathematics [GER 1]	MATH 121	COLLEGE ALGEBRA	IP	(4)	Summer 2021
<input checked="" type="checkbox"/> Basic Communication [GER 10]	ENGL 101	English Composition	B	3	Spring 2021
<input type="checkbox"/> Remaining GER Areas	Still needed:	Choose from 2 of the following:			
<input type="checkbox"/> NATURAL SCIENCE REQUIREMENT [GER 2]		Choose from 1 of the following:			
<input type="checkbox"/> Natural Science w/Lab included		1 Class in BIOL 101 or 150 or 209 or 217 or CHEM 150 or ESCI 107 or PHYS 115			
<input type="checkbox"/> Natural Science Course with lab separate		2 Classes in ASTR 101 or 102 or 103 or 104 or CHEM 101 or 100 or 107 or 108 or ESCI 101 or 102 or PHSC 101 or 102 or PHYS 121 or 125 or 122 or 126 or 131 or 135 or 132 or 136 or 133 or 137			
<input type="checkbox"/> Natural Science w/o lab		1 Class in BIOL 117 or 310 or 325 or 335 or ESCI 101 or GEOL 101 or PHSC 101 or @ with attribute = GENS			

**Major Block:** Will list all of the courses specifically required for the degree. There can be duplication with the above block, since often a course that is specifically required also meets a GER.

**Major in Applied Psychology** INCOMPLETE

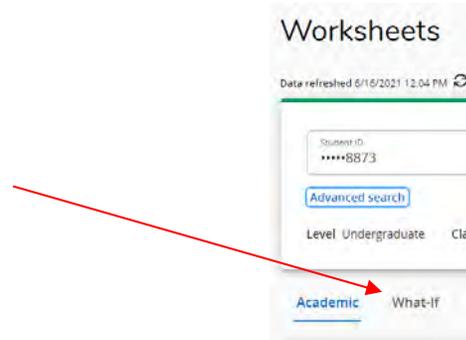
Credits required: 91 Credits applied: 16 Catalog year: Fall 2021 GPA: 3.00

Unmet conditions for this set of requirements: 92 credits are required. You currently have 16, you still need 75 more credits.

Course	Title	Grade	Credits	Term	Repeated
<input type="checkbox"/> Human Services Forum	Still needed:	1 Class in HUSV 100			
<input checked="" type="checkbox"/> Introduction to Psychology [GER 3]	PSYC 101	Introduction to Psychology	A	3	Spring 2021
<input type="checkbox"/> Introduction to Human Services [W]	Still needed:	1 Class in HUSV 201			
<input type="checkbox"/> Intro to the Science and Technology of Behavior	Still needed:	1 Class in ABAP 245			
<input checked="" type="checkbox"/> Introduction to Sociology [GER 3]	SOCI 101	Introduction to Sociology	C	3	Spring 2021
<input type="checkbox"/> Human Development	Still needed:	1 Class in PSYC 225			
<input type="checkbox"/> Introduction to Biology, Human Reproduction, or College Biology [GER 2]	Still needed:	1 Class in BIOL 101 or 117 or 150			
<input checked="" type="checkbox"/> Statistics [GER 1]	MATH 121	COLLEGE ALGEBRA	IP	(4)	Summer 2021

If your degree does not automatically come up, you might be in **the Undeclared program or a pre-Major**. Consult your advisor for what to do to move into your desired major.

In the meantime, you can use the “What-If” feature to see how your current courses fit into your current degree. If you are unsure of what catalog to use, use next semester. What-If is also useful for if you are considering changing majors, adding a minor or going on for the bachelor’s degree.



**If you have a question about your audit, ASK! Check in with your advisor, your dean’s office or the Ready Center.**