

EMERGENCY EVACUATION PLAN FOR STUDENTS WITH DISABILITIES

The individual with the greatest amount of responsibility for a safe and swift evacuation will be the person with the disability. No student, faculty, or professional staff person can be expected to possess the expertise to know each student's abilities or limitations in times of emergency.

The student with a disability will receive a copy of the campus policy regarding emergency evacuation from the Office of Accommodative Disability Services. This written policy will be given to the student by the Director when the student registers with the Office of Accommodative Disability Services. Students with disabilities who do not choose to register with the Office of Accommodative Disability Services should avail themselves of this policy by contacting the Office of Accommodative Disability Services.

EMERGENCY EVACUATION PLAN FOR ACADEMIC BUILDINGS

In the event of a building emergency, all elevators will automatically shut off, which will prevent wheelchairs from exiting in the usual manner.

Any faculty member who has a student with a disability in their class will be sent written notification by the Office of Accommodative Disability Services as to the course and section number in which the student is enrolled. Faculty may need to assist in orchestrating the student in evacuating their classroom and the building where their class is being taught.

The student will familiarize themselves with exits from each academic building and the emergency carrier devices, labeled "Emergency Evacuation Chair", which are located on floors two through six of Faculty Office Building inside the west stairwells. Additionally, in the event of an emergency, the student must take the initiative in giving clear, concise directions for a safe removal depending on his/her physical condition.

Cook Hall

The first floor has two ground floor accessible exits: the east side (facing Payson Hall) and the south side (facing Southworth Library). The second floor of Cook Hall has an accessible exit located on the west side of the building (facing parking lot 5A).

Faculty Office Building

If an emergency situation occurs when a faculty/staff member is in conference with a student with a disability, they should assist/accompany the student to the nearest fire stairwell. The faculty/staff member should advise the University Police 386-7777 of the student's location and then remain with the student in the landing in the stairwell until help arrives.

An emergency carrier device, labeled “Emergency Evacuation Chair” is located on each floor of Faculty Office Building inside the west stairwells. The student is responsible for instructing the University Police and/or emergency evacuation staff on the best way to assist them.

* Two evacuation chairs need to be located– FOB 3rd floor and FOB 6th floor.

Nevaldine Hall

This building has two levels referred to as Nevaldine North and Nevaldine South. Nevaldine North and Nevaldine South each have accessible north exits (facing the Southworth Library). Nevaldine South has an accessible south exit (facing the Cooper Service Building) and an accessible east exit (facing the Newell Veterinary Technology Building). Nevaldine North has an accessible west exit (facing parking lot 10A).

Newell Veterinary Technology Building

The main accessible entrance/exit is located on the west side of the building (facing Nevaldine Hall) and there are three accessible exits located on the south side of the building (facing parking lot 14).

Payson Hall

The upper level accessible exit is located on the west side (facing Cook Hall). The lower level ground floor accessible exit is located on the north side (facing Dana Hall).

Wicks Hall

The ground floor accessible exit is located on the west side (facing parking lot 5). The first floor Wicks Hall accessible exit is located through the double doors of Faculty Office Building Lobby on the east side (facing Payson Hall). There is not an alternative accessible exit from the second floor of Wicks Hall.

If an emergency situation occurs while on the second floor of Wicks, the student should go immediately to the top of the open stairwell leading down into Faculty Office Building Lobby. They should seek assistance of the first person they see and/or use their cell phone to call the University Police at 386-7777.

* Evacuation chair need to be located at the top of the stairs of Wicks 2nd floor.

EVACUATION PLAN FOR CHANEY DINING CENTER, DANA HALL, FRENCH HALL, MILLER CAMPUS CENTER, AND SOUTHWORTH LIBRARY

Chaney Dining Center

The main entrance/exit from Chaney Dining Hall is located west (facing the Miller Campus Center). A second accessible exit is located on the north side (facing Rushton Hall). A third accessible exit is located on the south side of Chaney in the Goolden Room.

Dana Hall

Dana Hall houses the offices of the University Police. The ground level accessible exit is located on the north side (facing CARC and the athletic field). The second floor accessible exit is a ramp exit located on the south side (facing the academic buildings).

French Hall

The main accessible entrance/exit is located on the upper level west side (facing parking lot 8). There are accessible exits on the north and south ends of the building. Evacuation can occur on the ground level by exiting via the double or single doors on the east side (facing the Campus Center).

Miller Campus Center

North End (Attached to Payson Hall)

On the plaza level, there are accessible exits located through the main entrance/exit doors located by Serendipity on the west side of the building (facing Cook Hall).

An accessible ground level exit is located in the north end of Miller Campus Center (lower bookstore level) where there are double doors on the east side (facing Residence Halls). There is an additional ground level accessible exit through the single door leading from The Underground Lounge (facing Residence Halls).

South End

On the plaza level, there are accessible exits located in the south end of Miller Campus Center through the main front doors located on the west side (facing French Hall). On the Kingston Theater level, there is an emergency exit located behind the theater stage (facing parking lot 9). On the ground level, there is an accessible exit on the east side (facing Residence Halls) or on the south side (facing parking lot 13). There are two additional accessible exits located inside the intramural gym; these exits are oriented west (facing parking lot 13).

Southworth Library

The main accessible entrance/exit to the Southworth Library is located on the north side (facing Cook Hall). There is also an accessible exit from the Cyber Café on the north side of the library. A third accessible exit is available through the Cyber Café, past the men's restroom, exiting on the plaza west (facing French Hall).

If an emergency situation occurs while on the second floor of the Library, the student should go immediately to the top of the open stairwell leading down into main lobby by the circulation desk. They should seek assistance of the first person they see and/or use their cell phone to call the University Police at 386-7777.

* Evacuation chair need to be located on the 2nd floor of the Southworth Library.

EMERGENCY EVACUATION PLAN FOR COLLEGE RESIDENCE HALLS

There are five Residence Halls:

Heritage Hall – the main accessible entrance/exit is ground level exit located to the west (facing Payson Hall).

Rushton Hall – the main accessible entrance/exit is ground level exit located to the west (facing Payson Hall).

Mohawk Hall – the main accessible entrance/exit is ground level located to the west (facing Campus Center).

Smith Hall – the main accessible entrance/exit is ground level located to the west (facing the Newell Veterinary Building).

Grass River Suites – has 4 accessible ground level exits. The north exit faces the Newell Veterinary Building. The south exit faces an empty field. The east exit faces the Grasse River and the west exit faces the Cooper Service Building.

CARC

Fitness Center – the accessible ground level exit is located to the west (facing the baseball field).

Pool – the student should proceed out of the locker room and exit through the ground level exit located on the east side (facing parking lot 4).

Field House – the accessible ground level exit is located to the south (facing the athletic field).

Ice arena – the accessible ground level exit is located to the east (facing parking lot 4).

If an emergency situation occurs while on the mezzanine or in faculty/staff offices located on the second floor of Carc, the student should go immediately to the top of the open stairwell leading down into the main lobby or ground floor. They should seek assistance of the first person they see and/or use their cell phone to call the University Police at 386-7777.

* Two evacuation chairs need to be located in CARC: one in the mezzanine area and the second at the top of the stairs near faculty/staff offices.