



Clinical Practicum and Internship Timesheet

In order to receive a passing credit for Clinical Practicum and/or Internship in the SUNY Canton Funeral Services Administration program, the following hours must be completed for each course:

FSAD 129 Clinical Practicum 100 hours
 FSAD 440 Internship 280 hours

Directions:

At the end of the student's Practicum or Internship experience, the student is required to submit their completed timesheets with their embalming and case study reports. All documents must be signed by the preceptor and student prior to submitting their portfolio on LiveBinder. **Scan all the timesheets together** and submit in one tab. **Save your timesheets as follow:**

Joyovich_D_Timesheets Internship or Joyovich_D_Timesheets Practicum

Internship students need to complete a minimum of: **10 case reports and 10 embalming reports.**

Clinical Practicum students need to complete a minimum of: **5 case reports and 5 embalming reports.**

Students may be on-call and are expected to participate in evening and night removals. When signed in for college credit credits, the student must abide by all the SUNY rules and regulations for Practicum and Internship.

Student's Name: _____ Preceptor's Name: _____

Signature _____ Signature _____

Date	Time In	Time Out	Time In	Time Out	Total # of hours
Week _____				Total # hours for Week _____	