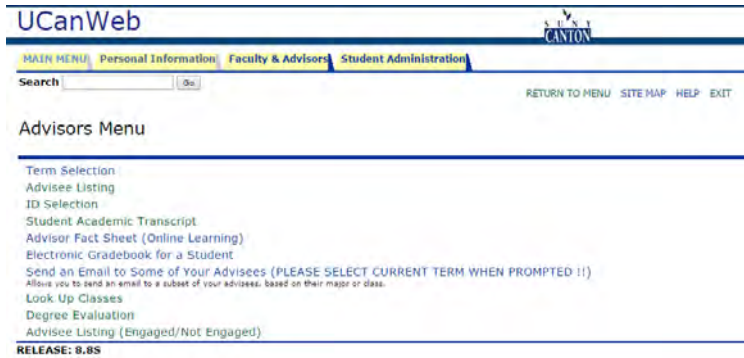


DEGREEWORKS 101

You can get to DegreeWorks from either 1) go to www.canton.edu, use the Students drop-down menu to find the link to DegreeWorks, 2) use the Degree Evaluation link in your Advisors menu or 3) go to your Advisee Listing and click on the view link for each student under the Degree Evaluation column or 4) just go directly to can.degreesworks.suny.edu

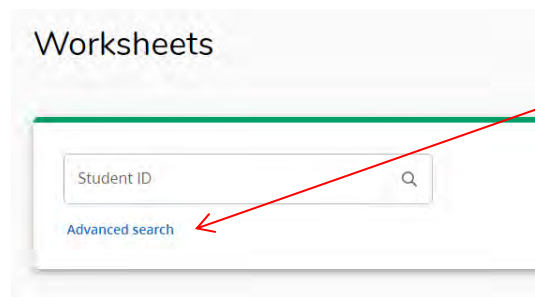
Advisor Menu:



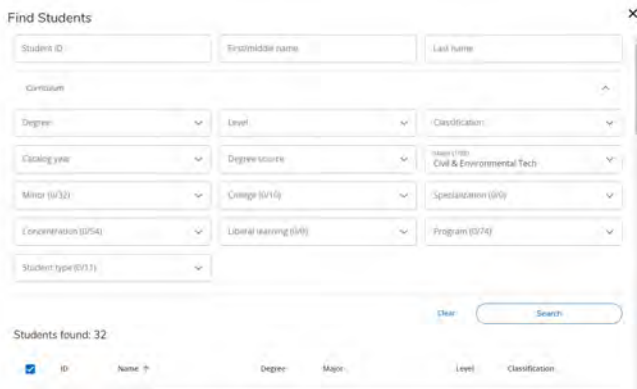
Faculty advisors can use their Advisee Listing to find their students first, then look at their audits.




Once logged in, if the student does not come up automatically, you can type in a student ID and press enter or click 'Advanced Search' to look up a student



Find students by name/ID, or search for all of your students within a specific major, minor, class standing, academic year, or attribute code:

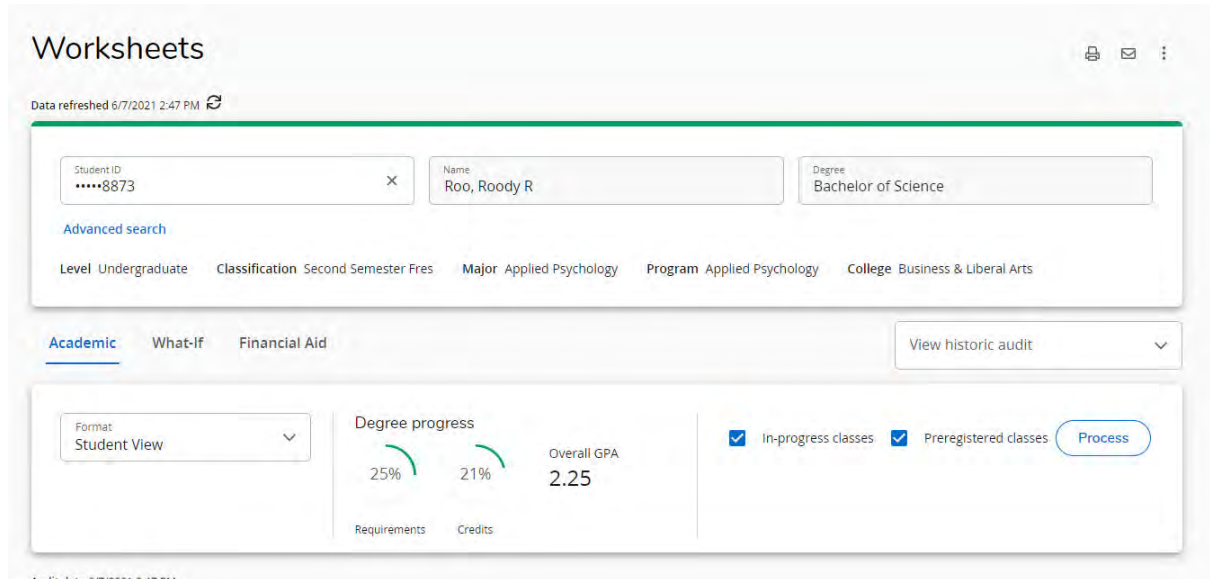


Press the  button. You can choose the whole list or just certain individuals

Interpreting the Degree Audit:

Audits are separated into “blocks” of information

The first block contains the Student Information: This is what is currently in the student’s BANNER record. Major, minor, class standing and overall GPA are listed here. Note the Requirements and Credits progress circles that help the student get a sense of what percentage of the requirements are done.



DegreeWorks mostly counts in-progress and pre-registered courses into the Requirements percentage. However, the student who is in their last semester will sit at 98 or 99% until that semester is totally complete. Audit will not reach 100% while courses are still in progress.

KEY = Green check marks for courses that are complete, **blue** half circles for courses in progress and **red** open circles for still needed

Degree Block: Overall degree requirements – does not matter where the course is used in the audit, simply counts up totals. Useful for upper level and liberal arts credits. Countdown for degree total is useful here as well.

Degree in Bachelor of Science INCOMPLETE

Credits required: 122 Credits applied: 26 Catalog year: Fall 2021 GPA: 2.25

<input type="radio"/>	122-124 Total credits	Still needed:	122-124 credits are required. You currently have 26, you still need 96 more credits.
<input type="radio"/>	45 Upper-division credits	Still needed:	A minimum of 45 credits in upper division coursework is required. You currently have 0, you still need 45 more credits.
<input type="radio"/>	30 SUNY Canton credits	Still needed:	A minimum of 30 credits must be taken in residence. You currently have 19, you still need 11 more credits.
<input checked="" type="radio"/>	One Writing Intensive (WI) course		
<input checked="" type="radio"/>	One Applied Learning (AL) course		
<input type="radio"/>	60 credits in Liberal Arts and Sciences	Still needed:	60 credits in liberal arts courses are required. You have taken 26 but need 34 more credits.
<input checked="" type="radio"/>	You meet the minimum GPA requirement		
<input type="radio"/>	General Education Requirements	Still needed:	See SUNY General Education Requirements section
<input type="radio"/>	Major Requirements	Still needed:	See Major in Applied Psychology section

Blocks included in this block

[SUNY General Education Requirements](#)

[Major in Applied Psychology](#)

General Education Block: Lists all of the approved GER courses here, whether or not there are specific courses that are needed as part of the major. Courses in this block can share with the major and the minor as needed.

SUNY General Education Requirements INCOMPLETE

Credits required: 30 Credits applied: 23 Catalog year: Fall 2021 GPA: 2.25

Unmet conditions for this set of requirements: Thirty (30) credits required in at least 7 different GER areas. A minimum of 1 class in Natural Science [GER 2] is required. You have taken 0 but need 1 more classes. A minimum of 1 class in Humanities [GER 7] is required. You have taken 0 but need 1 more classes.

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/>	SEVEN GENERAL EDUCATION AREAS REQUIRED (Verify any 'Unmet Conditions' above)					
<input checked="" type="radio"/>	Mathematics [GER 1]	MATH 121	COLLEGE ALGEBRA	IP	(4)	Summer 2021
<input checked="" type="radio"/>	Basic Communication [GER 10]	ENGL 101	English Composition	B	3	Spring 2021
<input type="radio"/>	Remaining GER Areas:	Still needed:	Choose from 2 of the following:			
<input type="radio"/>	NATURAL SCIENCE REQUIREMENT [GER 2]		Choose from 1 of the following:			
<input type="radio"/>	Natural Science w/Lab included	1 Class in BIOL 101 or 150 or 209 or 217 or CHEM 150 or ESCI 107 or PHYS 115				
<input type="radio"/>	Natural Science Course with lab separate	2 Classes in ASTR 101 or 102 or 103 or 104 or CHEM 101 or 100 or 107 or 108 or 120 or 121 or ESCI 101 or 102 or PHSC 101 or 102 or PHYS 121 or 125 or 122 or 126 or 131 or 135 or 132 or 136 or 133 or 137				
<input type="radio"/>	Natural Science w/o lab	1 Class in BIOL 117 or 310 or 325 or 335 or ESCI 101 or GEOL 101 or PHSC 101 or @ with attribute = GENS				
<input checked="" type="radio"/>	Social Science [GER 3]	PSYC 101	Introduction to Psychology	A	3	Spring 2021

Associates degrees list the GER's for information and are not required.

OPTIONAL SUNY General Education Information INCOMPLETE

Credits required: 30 Credits applied: 9 Catalog year: Fall 2020 GPA: 4.00

Unmet conditions for this set of requirements: If you plan to continue towards a bachelor's degree, 7-10 Classes and 30 credits of General Education Requirements (GER's) are recommended. This block is OPTIONAL for students in Associate's and Certificate degree programs.

	Course	Title	Grade	Credits	Term	Repeated
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Major Block: Will list all of the courses specifically required for the degree. There can be duplication with the above block, since often a course that is specifically required also meets a GER.

Major in Applied Psychology INCOMPLETE

Credits required: 91 Credits applied: 12 Catalog year: Fall 2021 GPA: 3.00

Unmet conditions for this set of requirements: 92 credits are required. You currently have 12, you still need 79 more credits.

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/>	Human Services Forum	Still needed:				
<input checked="" type="radio"/>	Introduction to Psychology [GER 3]	PSYC 101	Introduction to Psychology	A	3	Spring 2021
<input type="radio"/>	Introduction to Human Services [WI]	Still needed:				
<input type="radio"/>	Intro to the Science and Technology of Behavior	Still needed:				
<input checked="" type="radio"/>	Introduction to Sociology [GER 3]	SOCI 101	Introduction to Sociology	C	3	Spring 2021
<input type="radio"/>	Human Development	Still needed:				
<input type="radio"/>	Introduction to Biology, Human Reproduction, or College Biology [GER 2]	Still needed:				

Minor Block: If the student has a Minor declared, then a minor block will be listed as well:

Minor in Corrections INCOMPLETE

Credits required: 18 Credits applied: 3 Catalog year: Spring 2015 GPA: 3.50

Unmet conditions for this set of requirements: 18 credits are required. You currently have 3, you still need 15 more credits.
 A minimum of 9 credits in upper division courses is required. You have taken 0 but need 9 more credits.
 A minimum of 12 credits must be taken in residence.

At least 9 credits must not be required courses in your major

	Course	Title	Grade	Credits	Term	Repeated
<input checked="" type="radio"/>	Correctional Philosophy	JUST 105	CORRECTIONAL PHILOSOPHY	B-	3	Spring 2015
<input type="radio"/>	Diagnostic Evaluation of the Offender	Still needed:				
<input type="radio"/>	Community Based Corrections	Still needed:				
<input type="radio"/>	Juvenile Justice	Still needed:				
<input type="radio"/>	Legal Issues of the Penal System	Still needed:				
<input type="radio"/>	Corrections Elective	Still needed:				

Click on any **“Still Needed”** course to find out course title, description, pre-requisites and the next time the course is scheduled to be offered. The **@ sign is a wildcard in DegreeWorks**, click on it to get a whole list of courses that meet the requirement (ex. @ with attribute=GEAH or SOCI 3@).

Course Information ✕

JUST 211 - 3 Credits - INTRO TO PROBATION AND PAROLE

This course introduces students to offender supervision in the community, with specific focus on the institutions of probation and parole. Students explore the history and foundation of probation and parole in America, as well as their role and function within the larger system of corrections and punishment. The practical daily activities of probation and parole officers are examined, including surveillance, report-writing, offender evaluation, pre-sentence investigations, and court testimony.

Prerequisites:
JUST 101

Attributes:

Sections:

Term	CRN	Section	Seats open	Meeting times
Fall 2021	11777	0MT	35 (out of 35)	To be announced

What If allows the student (or advisor) to view their completed and in-progress course work against other possible majors or minors. Will apply completed and in-progress to the requirements for a different major or different catalog.

Academic **What-If** Financial Aid View historic what-if audit

What-If Analysis

Use current curriculum In-progress classes Preregistered classes

Program

Catalog year+
Fall 2021

Degree+
Bachelor of Science

Level+
Undergraduate

Areas of study

Major+
Early Childhood Care & Mgmt, BBA

Minor

College

Additional areas of study

Common points of confusion:

- **The Worksheet view (initial view)** is not meant to be a semester-by-semester planning tool. It is a degree audit and reviews the courses that have been taken against the courses that are required. It is not meant to dictate the exact 5 courses that the student should be taking next semester.
- **CATALOG YEAR** –Degree requirements change over time, but the student has the right to complete the requirements that were in place when the student entered the program (typically up to seven years). The STUDENT can choose to change catalog year if they see an advantage to doing so.
- **COURSES used differently on the electronic audit than what we expect** Naturally, there will be some variability. This does not mean DegreeWorks is wrong and courses move around as students take others. We can adjust the programming some to push certain courses to be used before others. Go through your dean’s office or contact the Registrar for advice.
- **UNDECLARED/001/PRE-MAJOR** – students who are not fully admitted to their intended degree program will not have a degree audit for their intended major. Instead, they will get a block that tells them to declare a major and use the What-If feature.

Pre-Major or Undeclared Degree Block INCOMPLETE

Credits applied: 0 Catalog year: Fall 2020 GPA: 0.00

Declare a Major for degree requirements. Major can be declared as soon as the criteria to enter specific major are met. See your advisor to determine if you have met admission criteria.

<input type="radio"/> Undeclared Major	Still needed:	Click HERE for Change of Major Form.
<input type="radio"/> Academic Programs	Still needed:	Click HERE to see requirements for admission to specific majors
<input type="radio"/> Majors available at SUNY Canton	Still needed:	Click HERE for details on all current degree programs.
<input type="radio"/> USE WHAT IF	Still needed:	Use the What-If Feature at the top left of this page to see how current courses fit into your intended degree.

BEYOND THE AUDIT

Worksheets

Data refreshed 6/14/2021 1:46 PM

Student ID: ●●●●8873 Name: Roo, Roody R Degree: Bachelor of Science

[Advanced search](#)

Level Undergraduate Classification Second Semester Fres Major Applied Psychology Program Applied Psychology College Business & Liberal Arts

- GPA Calculator
- Class History
- Petitions
- Notes

GPA Calculator- Refer your students here for several different GPA calculators (does not take repeat courses into account).

Class History – a transcript-type list of all courses taken. Check here to verify that the student took the course you are looking for.

Notes – link to notes can be found at the top right of the page. Use “Add Note” to put in your most recent notes on your student.

Notes

Created on 05/07/2021

By Tavernier, Sharon

Student was advised to take JUST 101

[Add a new note](#)

Petitions – Use this page to submit individual requests for exceptions to published degree requirements. Advisor can submit on the student’s behalf, but all petitions MUST be approved by your dean in order to be applied to the student’s audit. **Text is free-form, but a clear request and rationale are critical to approval.**

Examples:

“Substitute JUST 299 JUST Elective for JUST 350 Victimization. Course content is similar, but taught at a lower division so cannot transfer directly.”

“Substitute Math 161 Calculus I for Math 111. Math 111 is listed as the required course for degree, but student’s completion of the higher level math is sufficient for degree requirements.”

Deans can approve or reject petition requests. Updates can be found under the “View petitions” link. If the dean approves the request, the substitution can be updated directly on the student’s audit. This will be handled by the dean’s office secretaries. If you are wondering the status of a petition that has been submitted, you can find it under “View Petitions”.

The audit will indicate that the requirement is met and what substitution was done:

○ Introduction to Biology, Human Reproduction, or College Biology [GER 2]	Still needed:	1 Class in BIOL 101 or 117 or 150			
ⓘ Statistics [GER 1]	MATH 121	COLLEGE ALGEBRA	IP	(4)	Summer 2021
Exception by:		Tavernier, Sharon	On: 06/07/2021	Also Allow:	MATH 121 for MATH 141
○ Introduction to Abnormal Psychology	Still needed:	1 Class in PSYC 275			
ⓘ Alcohol Drugs: & Society [GER 3]	SSCI 181	ALCOHOL DRUGS & SOCIETY	IP	(3)	Summer 2021