

## Kaplan Nursing Admissions Test (KNAT) Student Instructions

You should not have cell phones, books, bags, purses, or any additional items with you. Raise your hand to talk with the proctor if you discover that you have an item that is not allowed or if you have any questions during the exam.

**Warning: This test may skip questions. Make certain that the answer is highlighted when you click on your choice's radio button. Check the number sequence to make sure a question wasn't skipped. Before moving on to a new section, we recommend using the "Back" button to make sure all questions were answered.** There is no penalty for guessing, and you should answer every question.

- Enter the username and password you received from the test proctor and click on "Login."
- Click on "Start Test" then "Start" to reveal information and questions. **Kaplan strongly recommends taking the short tutorial at the beginning.** This tutorial is untimed and does not count as part of your test.
- Note the buttons at the bottom of the screen and read carefully about their usage; refer to the written instructions on this document as you navigate the test.
- Answer a question and proceed to the next question in the section by clicking "Next."
- Once you have completed a section, click "End Section" to move on to the next section. When you leave a section, you will not be able to return to it. The section will end automatically if your time runs out.
- **Do not click "End Test" too soon as this will immediately close out the entire test, and you will not be able to get back in.**
- Click "Calculator" or use the hand-held calculator provided to perform mathematical functions.
- Do not click "Suspend." If you must use the restroom, we highly recommend that you do so between sections. We will not suspend your time in the middle of a section or between sections.
- Click "End Test" only after completing all sections of the test and answering all 91 questions. The system will automatically score the exam at the end if you run out of time.
- If your test window closes, call the proctor over to explain what happened. You will be able to start where you left off unless you were attempting to open another website. By attempting to open another website, you risk having your test ended and your score calculated only on the questions answered up to that point.
- When finished, click on each (+) plus sign to expand to a detailed score report, then print by using **Ctrl P** and click on "Print." Use the default printer. Return your scratch paper, and pick up your score report at the check-in counter outside the testing lab. If needed, raise your hand to get assistance with the printing process. Do not discuss your results with the proctor.
- Take your score report with you; if you have questions consult with your assigned admission advisor; schedule appointment in advance via email or [admissions@canton.edu](mailto:admissions@canton.edu) .