GER Subcommittee Meeting Minutes
Wednesday, 10/18/2017 in MacArthur Hall 620
3:09 PM meeting called to order

Attendance: K. Jones, K. Mahoney, W. Rivers, J. Sovde, J. Spooner, B. Wolfe
1) Wil informed committee that a FAQ document is currently under development for addition to the GER assessment webpage.
2) $Wil opened discussion of GER subcommittee's mission or charge:
    a) Recommendation made to review GER policies & procedures manual.
    b) Wil read the committee's charge into the record, GER subcommittee duties:
        i) review GER methodologies
        ii) oversee writing of GER assessments
    c) Discussion of need to identify new coordinators.
3) Update/review of where the committee left off at end of last semester.
    a) $Committee finalizing work on GER 12 methodologies (circulated by Kirk)
        i) Wil asked if there were any revisions to the student outcomes in the GER 12 methodologies.
        ii) Committee discussed feasibility of pre/post test options for GER 12 assessment. Issue unresolved due to difficulty of tracing the results of such a test to a specific class.
4) Discussion of GER assessment cycle:
    a) It is expected that a report on and a GER 11 methodology will be completed by end of academic year in May.
    b) Committee granted approval to postpone GER 3 assessment to next academic year because AIM for applied psychology is being completed this cycle. $
    c) Committee plans to revise methodologies for GER 2 and GER 7 by end of semester. $
    d) Kirk requests that committee members inform him if we find any old AIM or GER assessment $ documents on the university website.
5) Discussion of where to locate GER subcommittee reports, methodologies, and documents. Committee discussed options such as provost's webpage or Blackboard.
6) New business:
    a) Wil asked Kirk how the new ISLOs will fit with GER assessment. Kirk recommended that no changes be made in this regard this cycle since ISLOs are not fully implemented in the assessment process yet.
    b) Question concerning what the protocol is for revising a GER methodology in terms of revising course-level ISLOs. It is clear remapping will be necessary but the final stage of any changes will need to be approved by curriculum committee before any remapping can occur.
    c) $Committee decided that GER coordinators will serve a 3-year term of membership on the GER subcommittee. $

Adjourned 3:50