

Agenda 10/27/2015

Present: K. Jones, S. Todd, R. Santose, P. Casselman, W. Rivers

Convened at 11:59am – K. Jones began by listing the GER coordinators to add to the Provost webpage (see below)

- I. ! SUNY Albany's GER website: S. Todd shared the following website as an example school with excellent GER assessment information/reporting forms, etc.
http://www.albany.edu/assessment/gen_ed_assess.html
 - a. ! Great video, click on star
 - b. ! Good info about how they organize their GER assessment
 - c. ! There is a good example of the GER 2: Natural Science form that all faculty who teach a GER 2 course fill out.
 - d. ! We could use this form to imbed in course level assessment in taskstream. The ideal would be to fill out form based on SLOs and have student SLO's for each course linked to GER assessment.
 - e. ! P. Casselman- Reported on searching GER 5 and found he had difficulty finding information on how schools assess this GER. Very inconsistent. Delhi very good, well set up. For others, e.g. Morrisville, detail not visible due to password restriction.
 - f. ! K. Jones mentioned the danger of losing transparency if GER assessments are imbedded in course-level assessment. How can we make it easy to see for others to view assessment methodology and results?

- II. ! Review the protocol to add to GER methodology for revisions.
 - a. ! K. Jones will share an example document that could be added to GER protocols that includes:
 - b. ! Info for students to include in syllabus or read to students before administering
 - c. ! Timeline needed for all GER
 - d. ! Outline
 - e. ! Protocol
 - f. ! K.Jones will send out a draft document and committee members will send feedback before next Tuesday at 11:59PM.

- III. ! Looking at/co-constructing rubric for assessing the GER methodologies
 - a. ! S.Todd discussed the variables that should be included in this rubric. For example does the GER report describe the sampling used? Did it include all courses? What were the sample sizes? Is there a plan for sharing and using results?
 - b. ! K.Jones suggested that methodology should be flexible enough to include new courses, for example
 - c. ! The GER 3 methodology is vague (flexible) which is good, but not specific (needs to use Albany-like form)
 - d. ! We will need to determine if each methodology is correct. Is this methodology robust/effective at accessing the GER?

e. ! S. Todd will send out variables for us to read-over and gauge the need to add to methodology rubric/questions. P. Casselman will use with a test case for next time.

f. ! For next meeting we will each look at our assigned GERs methodology

IV. ! Quickly note GER coordinators so we can provide the information to Renee for addition to the Provost's page.

Here is what we have so far:

GER Coordinator Names:

GER 1 – Alice Reed

GER 2 – Wil Rivers

GER 3 – Maureen Maiocco

GER 4 – Jennifer Sodve

GER 5 – Ask JD

GER 6 – Ask JD

GER 7 - Kirk Jones

GER 8 - Negotiate

GER 9 – Ali

GER 10 – Kirk Jones

GER 11 – Mike Newtown

GER 12 - Rachel Santose

Next meeting: November 10 at 11am location: MAC 620.

Adjourned: 11:54