GER Assessment SubCommittee Meeting Notes $

12/1/2015 $

Present: K. Jones, S. Todd, R. Santose, P. Casselman, W. Rivers

Convened in Library Fish Bowl at 11:01am –

Agenda

I.   K. Jones sent the follow updates prior to our meeting - Updates:

*GER for this cycle have been met with.

*Confirmed: 3, 4, 5, 6

*We should briefly discuss GER 11 to see how things are progressing.

*Add a part to each methodology that addresses protocol for methodology review and revision. I'm working on that document so I can present it to the subcommittee (still working on this, see attached. It needs to be worded for easier digestion).

*I will also be talking with Nick Kocher about creating a timeline for GER assessment. Right now the only parameters we know of are that the reports need to be filed before the final date of obligation, but at least a week or two after finals week because coordinators need to collect data and compile it and write the report).

*Before I speak to Nick, I want to make sure we have all items needed for the timeline in order. Today we're discussing removing GER components from a GER course, which will also need to be added to my discussion with Nick.

*So far, in terms of what I need to discuss with Nick, we have: (

*Addition of GER to courses is already moving too slow. (

*Omission needs to be on a faster timeline if possible as well. (

*General Timeline issues (let's agree on a general timeline to get it off our outstanding concerns): (

*GER Reports should be filed one week after finals, possibly by the end of the week after finals. What say the rest of you to this? (

Regular Agenda Items:

II.   Protocol for Methodology Revision: K.Jones

a. (Time line – revised from 6 weeks to 4 weeks for committee
b. (K.Jones to revise in Blackboard and repost

III.   Removing the GER component from the GER course
    a. (S.Todd asked, what is the process for removing a course for GER? Go through curriculum committee? Bring to the larger Assessment committee? Will be done in consultation with Nick.
    b. (GER & Task Stream streamlining.
        i. (S.Todd-it is important to not have course level SLO's used as GER level assessment if not appropriate (i.e. too specific and not general enough to adequately assess a GER outcome).
            1. (Ok if course level and GER level SLO's are the same
            2. (Otherwise, add SLO specific to GER to course level SLO
        ii. (S. Todd will continue track the GER's

IV.   Finalized rubric for GER report assessment
    a. (Edited by subcommittee – K.Jones to revise and distribute (excel file)
    b. (Report form protocol to be added to/revised
        i. (Revise: omit 1, add methodology revision to number 3,
        ii. (R. Santose – GER 11 and 12 different. K. Jones-we should use a different assessment tool for these GER reports.
        iii. (#4-ask that the report include statements about implementation
        iv. (S. Todd will revise this assessment tool into a more directive document for GER reports to follow.

Next meeting: TBA in January/February at the beginning of the spring semester

Adjourned: 11:54am