

**Non-Academic Assessment Committee Meeting
2PM, Wednesday, Mar. 9, 2022
Teams Meeting**

Attendance: Sean Conklin, Derek Converse, Kristen Roberts, Johanna Lee, Richard Thayer, Edmund Smith, Sara Hartman, Erin Lassial

Absent: Tonka Jokelova, Lashawanda Ingram, Andrew Fitch, Kirk Jones, Sarah Todd

A. Discussion about this year's symposium

1. Review template
 - a. Change from last year – demonstrate a relationship between measures and institutional goals and/or ISLOs
 - b. Slides offer more of a dashboard/snapshot by IG/ISLO rather than details by area
 - c. Template is meant to help generate conversation
2. Symposium presentation
 - a. Move away from slides and individual presentations and toward conversation-based collaborative style
 - b. Provide opportunities for folks to talk about the assessment process, share ideas, and talk about initiatives
 - c. Talking about assessment as continuous improvement rather than as a yearly snapshot
 - d. If possible, could we do this in-person? Do we have the ability to offer coffee/food?
 - e. Extending beyond 1.5 hours feels too long. Last years was 1.5 hours and there was one suggestion that even this was too long
3. Review PowerPoint
 - a. Template document will be completed by area, with support and guidance from NAAC committee member
 - b. Information will be submitted to Johanna who will put it into the PowerPoint
 - c. Rather than using the PowerPoint to present, it will serve as a review document that holds the summary of all assessment work related to the IGs and ISLOs for a particular year
4. Identify areas for participation
 - a. Will take it to the VP's then move forward with their approval/requests/suggestions

B. Continue completing this year's assessment plans

1. Offer another series of walk-in sessions soon

C. Remaining Meetings:

Date	Time	Location
4/13/22	2PM	Teams
5/11/22	2PM	Teams
6/8/22	2PM	Teams