

**NAAC Committee Meeting
Tuesday, June 19th, 2018
9AM FH Conference Room**

A. Review of goals for the year (review Executive Summary):

1. Train a group of assessment ambassadors – Complete
 - 9 Ambassadors in total including John and Johanna
 - 3 Ambassadors representing each non-academic area
2. Help areas improve and/or finish assessment plans – A lot of progress was made this year
 - Paired ambassadors with areas from their own division
3. Improve comfort with Task Stream – Ongoing goal
 - Erin created a How-To Guide
 - Group completed an assessment Training Guide
 - Resources are available to areas. We will have them on the assessment website and they are in our One Drive
4. Better utilization and understanding of SOS – Ongoing with new SOS results.
 - Focus on areas where we want to gain additional information or insight
5. Bring back the comprehensive survey – Will work on next year in response to SOS results.
6. Review NSSE (completed spring 2017) - Complete
7. Increase culture of assessment through communication of assessment results at year-end – Ongoing
 - Report out findings campus wide similar to the Academic Assessment Committee
 - Create a sub-committee next year
 - Apply Middle-States guidelines to NAA assessment plans going forward to prepare for Middle-States review

B. Wrap up and other reflections for this year:

1. The ambassador group will meet in August to discuss planning for the next assessment cycle.

C. New Goals (next assessment cycle):

1. Build relationships between ambassadors and areas to continue improving assessment plans.
2. Work on a plan for cycle based reporting – sub group.
3. Review the results of the SOS.
4. Work on developing the comprehensive survey based on the results of the SOS (what are the areas we want to explore further or know more about)
5. Continuing building a culture of assessment within the non-academic areas.

D. Meeting calendar for the remainder of the year

Date	Time	Location	Group
August	TBD	TBD	Ambassador Retreat