f. The following roadways are designated as stop intersections with the erection of stop signs as indicated below:

Intersection of	With Stop Sign On	Entrance from
Cornell Drive	Westerly Cooper Service Complex Exit	East
Cornell Drive	Westerly Drive to Nevaldine Hall	North
Cornell Drive	Easterly Drive to Nevaldine Hall	North
Cornell Drive	Miller Drive from Parking Lot 1	North
Cornell Drive	Easterly Driveway from Parking Lot 1	North
Cornell Drive	Southerly Driveway from Chaney Hall	Northwest
Cornell Drive	Northerly Driveway from Chaney Hall	Southwest
Cornell Drive	Payson Drive from Parking Lot 3	Southeast
Cornell Drive	Driveway from Parking Lot 4	Northwest
Cornell Drive	Three driveways from Parking Lot 5	East
Cornell Drive	Driveway from Dana Hall	Southeast
Cornell Drive	Northerly driveway from French Hall	Southeast
Cornell Drive	Southerly driveway from French Hall	Northeast
Cornell Drive	Driveway from Parking Lot 6	West
Cornell Drive	Driveway from Parking Lot 7	East
Easterly "Y" Spur Roadway	"Y" Crossover Roadway	Northwest
Westerly "Y" Spur Roadway	Easterly "Y" Spur Roadway	Northeast
Westerly "Y" Spur Roadway	"Y" Crossover Roadway	Southast
Miller Drive	Driveway from Newell Hall	East
Miller Drive	Driveway from Southworth Library	West
Cornell Drive	Kennedy East	South
Cornell Drive	Kennedy West	East
Lot 4 West	Four parking lanes	East
Lot 4 East	Four parking lanes	West
Lot 4 West Exit		East
Lot 4 East Exit		North

g. The following intersections are designated as yield intersections with the erection of yield signs as indicated below:

Intersection of	With Yield Sign On	Entrance from
Cornell Drive	Driveway from Cooper Service Complex	South

h. Standing is prohibited on all roadways on the grounds of the State University of New York, College of Technology at Canton, Village of Canton, St. Lawrence County.

i. The following locations are Labeled with Cross Walk Signs:

Number	Roadways/Buildings with Crosswalk	Sign Facing
1	Payson Drive West End	West
2	Payson Drive East End	West
3	Payson Drive Lot 3	East
4	French Hall Cornell Drive	2 Entrances South
5	French Hall Cornell Drive	2 Entrances North
6	Burma Road Cornell Drive	East
7	Burma Road Cornell Drive	West
8	Cornell Drive Payson Drive	North
9	Cornell Drive Payson Drive	South
10	Kennedy Hall Cornell Drive	North
11	Kennedy Hall Cornell Drive	South
12	Miller Drive	East
13	Miller Drive	West
14	Lot 4 Road East	East
15	Lot 4 Road East	West
16	Lot 4 Road West	North
17	Lot 4 Road West	South
18	Lot 4 Road North	South
19	Lot 4 Road North	North

571.4 Enforcement

a. Tickets for violations must be issued only by members of the university police department.

1. A complaint regarding any violation of the campus regulations shall be in writing reciting the time and place of the violation and the title, number or substance of the applicable rule.
2. The complaint must be affirmed by the officer witnessing the violation and shall be served upon the violator or attached to the vehicle involved.
3. The complaint shall indicate the amount of the fine assessable for the violation and advise that if the person charged does not dispute the violation, fines must be paid within five business days after the date the ticket is issued.
4. The complaint shall recite that, if the charge is disputed, an appeal hearing may be requested after paying the fine within five business days from the date the ticket was issued.

b. If the violator disputes the charge and requests an appeal hearing, an appeal form will be supplied which will be used to schedule the offender before the campus parking violation appeals board. If the board finds the ticket was unwarranted, then the refund will be authorized. Appeals must be requested within five business days from the date of the ticket. Any person who does not appear before his or her scheduled appeals board meeting will forfeit his or her right of appeal. This means that the complaint is proved.

c. The penalty for violation of these regulations is:

1. a $15 fine for each violation; and

2. a $50 fine for violation of an accessible designated space.

Upon a finding that five campus parking violations have been incurred during an academic year, the campus motor vehicle registration may be revoked with a loss of parking privileges for the balance of the academic year and may result in the vehicle being towed from the campus at the violator's expense.

d. Three or more unanswered complaints in an 18-month period by the same person regarding violations of a campus parking rule, shall result in a referral to the New York State Commissioner of Motor Vehicles for review in considering the renewal of an operator's license and/or a motor vehicle registration, and the imposition of a fee as approved by the campus president or designee, or by the Board of Trustees, as the case may be, to meet the administrative costs of such referral.

SECTION 5. Appeals Board

1. The campus president or designee shall designate a hearing officer or board not to exceed three persons to hear complaints for violation of campus traffic and parking regulations enforceable on campus. Such hearing officer or board shall not be bound by the rules of evidence but may hear or receive any testimony or evidence directly relevant and material to the issues presented. The board will be comprised of a panel of six persons as follows: two students, two faculty, and two classified staff. Any three persons, one from each constituency, shall be present to hear appeals. At the conclusion of the hearing or not later than five days thereafter, such hearing board shall file a report. A notice of the decision shall be promptly transmitted to the violator. The report shall include:

a. the name and address of the alleged violator;
b. the time and place when the complaint was issued;
c. the campus rule violated;
d. a concise statement of the facts established on the hearing based upon the testimony or other evidence offered;
e. the time and place of the hearing;
f. the name(s) of all witnesses;
g. each adjournment, stating upon whose application and to what time and place it was made; and
h. the decision (guilty or not guilty) of the hearing board.

The campus parking violation appeals board will be responsible for administration of this section. This board will meet at the call of the chairperson.

No excuses will be accepted because of ignorance of the vehicle registration, traffic and parking regulations.

SUNY Canton
University Police Department
34 Cornell Drive
Canton, New York 13617
315-386-7777

10/15

REGULATIONS GOVERNING VEHICLE REGISTRATION, TRAFFIC, AND PARKING

To Serve and Protect

Traffic and Parking Regulations

All **vehicles** parking on the SUNY Canton campus **must** be registered. This can be accomplished by completing the **Employee Parking Permit Form**.

- Parking fines are $15.00 /$50.00 for violation of handicapped zones. Fines can be paid at the One-Hop Shop.
- Handicapped parking is available at numerous locations on the campus.
- All parking lots on this campus have designated parking (be certain you are designated or authorized to park in the lot you wish to park in).
- If you have questions, need directions, or want clarification on parking issues, call the University Police at (315) 386-7777, or utilize the emergency blue light call boxes which are located at various locations on campus.
- If you find that a parking lot is full, **DO NOT PARK ILLEGALLY**. Move to a lot where spaces are available.
- If you are not parked in a marked parking space, you are parked illegally and may receive a parking ticket.

Definitions

For purposes of these regulations, the following are defined as:

Employee - All officers, full-time and part-time faculty and staff employed by the College, the College Association, the College Foundation, and the State University Research Foundation, (Exception: resident assistants, student managers or student workers are not employees).

Student - All individuals registered in a full-time or part-time course of study.

(For purposes of assessing parking and vehicle registration fees)

Full-time Employee - An employee of Canton College, College Association, Research Foundation or College Foundation whose obligation is greater than 0.50 FTE.

Part-time Employee - An employee of Canton College, College Association, Research Foundation or College Foundation whose obligation is 0.50 FTE or less.

Seasonal Employee - An individual employed by the Research Foundation, the College Association or College Foundation scheduled to work when students are in residence.

Adjunct Faculty Member - An employee who teaches a course(s) on campus on an occasional or temporary basis.

Full-time Student - A student who is registered for 12 or more credit hours a semester.

Part-time Student - A student who is registered for fewer than 12 credit hours a semester.

571.1 Registration of Vehicles

1. No student, employee or member of any organization utilizing space on the campus shall operate or park a motor vehicle of any kind or description on premises or property under the control of the university unless such motor vehicle is properly registered with the University Police Department of the campus.

2. Such registration shall be conditioned upon the registrant's payment of a motor vehicle registration fee and any applicable parking fee, as approved by the campus president or designee, or if directed by the Board of Trustees. The amount of the registration fee shall be substantially based on the costs attributable to the vehicle registration procedure. Parking fees for employees shall be consistent with applicable collective bargaining agreements. All parking fees shall be approved in accordance with guidelines established by the president or designee, or by the Board of Trustees, as the case may be. Such guidelines shall provide that the determination of the amount of the fee be substantially based on an analysis of the costs attributable to the operation and maintenance of the parking facilities owned and operated by SUNY Canton.

3. Upon payment of a motor vehicle registration fee and any applicable parking fee, a permit shall be issued which must be affixed to the vehicle in accordance with instructions provided. Where such registered vehicle is sold or transferred or where the owner or operator is no longer enrolled or in the employ of the institution, or in the event of the revocation of a registration, such permits must be removed and returned.

571.2 Parking Regulations

a. No person shall park a vehicle in any area except those areas specifically designated as motor vehicle lots or spaces. Where campus parking areas have been designated, respectively, for students, employees or visitors, as the case may be, no motor vehicle shall be parked in a designated parking area other than the parking area to which such registrant or visitor has been assigned. Special parking permission may be granted in extraordinary circumstances by the chief of university police. The chief of university police may also restrict parking in designated areas due to extraordinary circumstances such as weather conditions, special campus events, construction, etc., provided that notice of such restrictions be published in campus communications and/or appropriate signs be erected.

1. All students will be required to park in student parking lots 1, 3, 4, 6, 7, 13, 23 and 24 or any other area as designated by the chief of university police. Students may also park in that portion of French Hall designated "15-minute temporary parking."

2. Students are not to park in the following areas at any time. Violators will be ticketed, and their vehicles may be towed away at the owner's expense:

   i east and west side of Nevaldine Hall;
   ii. Payson Drive east of Payson Hall;
   iii. service drive and the parking area east of Chaney Dining Center;
   iv. service drives and parking area east of each residence hall;
   v. Wicks and Faculty office parking lot 5, in its entirety;
   vi. French Hall parking lot;
   vii. no student shall park or cause a vehicle to be parked on the premises of the university during periods when the college is not in session;
   viii. on any area of the academic plaza;
   ix. Dana Hall parking lot;
   x. east of Southworth Library;
   xi. Cook Hall parking lot;
   xii. any portion of Cornell Drive;
   xiii. Newell Hall parking lot;
   xiv. Cooper Complex parking lot;
   xv. university police parking lot; and
   xvi. northeast side of Campus Center.

3. Employees may utilize all parking lots unless otherwise restricted. Residence hall directors of Heritage, Rushton, Mohawk, Smith and Kennedy residence halls will park in the designated areas. Custodial staff of residence halls will park in designated areas.

4. Employees are not to park in the following areas at any time. Violators will be ticketed, and their vehicles may be towed away at the owner's expense:

   i. on any area of the academic plaza; or
   ii. on any portion of Cornell Drive;

b. No person shall park a motor vehicle within their designated parking area other than within the space for the parking or standing of a motor vehicle as indicated by posted signs, pavement markings, or painted lines restricting or limiting such parking.

c. No person shall park a vehicle on the premises of the university in such manner as to interfere with the use of a fire hydrant, fire lane, or other emergency zone, create any other hazard or unreasonably interfere with the free and proper use of a roadway or pedestrian way. Any person, except those having express permission of the chief of university police or designee, who parks in areas restricted by signs or fails to properly register their vehicle, will be ticketed and their vehicle may be towed away at the owner's expense.

d. No person shall park or cause a vehicle to be parked in spaces marked as accessible parking spaces unless an appropriate permit for accessible parking is displayed.

571 3. Traffic Regulations

a. Operation of vehicles on or off campus must conform with all State and municipal regulations as well as college regulations. The Vehicle and Traffic Law shall apply upon such premises notwithstanding any reference in such law to public highways, streets, roads, or sidewalks.

b. A complaint regarding any violation of the Vehicle and Traffic Law or any traffic ordinance applicable on such premises shall be processed in accordance with the requirements of applicable law. All violations other than parking are handled through uniform traffic tickets, which are answerable to the Town Justice, Town of Canton.

c. The speed limit on all college roads is as posted. No person shall drive a vehicle on university streets, roads or highways at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing, but in no event shall a person drive a vehicle in excess of 30 miles per hour unless a different speed is authorized and indicated by the university.

d. All vehicles are excluded from all pedestrian walkways, except service and emergency vehicles specifically authorized by the chief of university police, or designee.

e. The following roadways are designated for one-way traffic:

   1. The southerly Cooper Service Complex Exit Drive for traffic proceeding in a westerly direction only.
   2. The easterly driveway from parking lot 1 for traffic proceeding in a southerly direction only.
   3. The easterly driveway from parking lot 3 for traffic proceeding in a northerly direction only.