

SUNY Canton EH&S Memo 9/16/21

Heritage, Rushton, Mohawk & Smith Residence Halls

### **Fire Alarm Response and Evacuations**

What to do if there is a Fire Alarm activation in your Residence Hall!

**If the building Fire Alarm activates you must evacuate the building and proceed to the appropriate building Assembly Area.**

The Assembly Areas are as follows:

Heritage Hall – Up the front hill to Payson Drive

Rushton Hall – The Service Parking lot in back of the Miller Campus Center

Mohawk Hall – Parking Lot #13

Smith Hall – Parking lot #1

If you discover a fire in your building, immediately prepare to evacuate the building, pull the nearest fire alarm pull station to sound a general alarm (indicated by the flashing strobes in the corridors and common areas) and then evacuate the building and proceed to the Assembly Area.

**Please know two ways out of your building:**

***Each Wing of all Residence Halls has two marked stairways that can be used as building exits. During an Alarm / Emergency you can travel down the stairways to the bottom and exit through a marked door there. You will come out on the grass but you can travel away from the building a lot quicker than traveling to the main building exit in the lobbies the way you always enter the buildings.***

For any questions, please contact your RA or the SUNY Canton Environmental Health and Safety office at 315-386-7160.