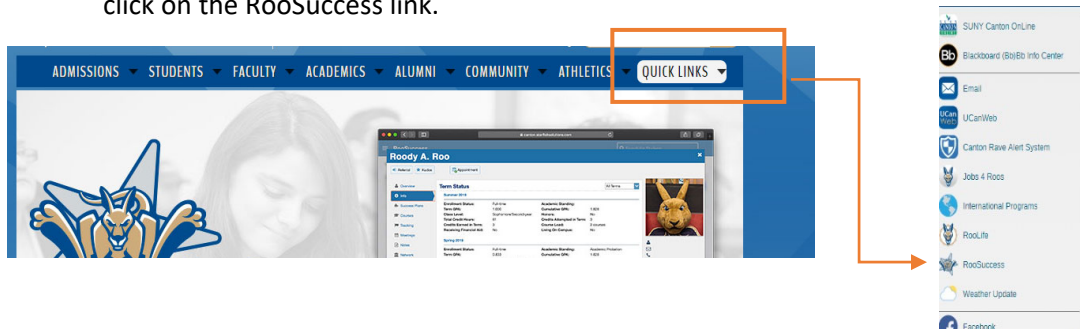


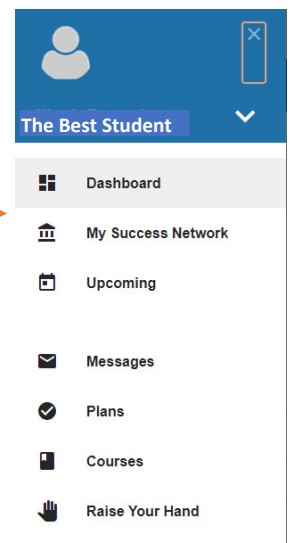
Accessing RooSuccess:

- 1) You can access RooSuccess from the SUNY Canton homepage or from Blackboard. Once you click on the RooSuccess link.

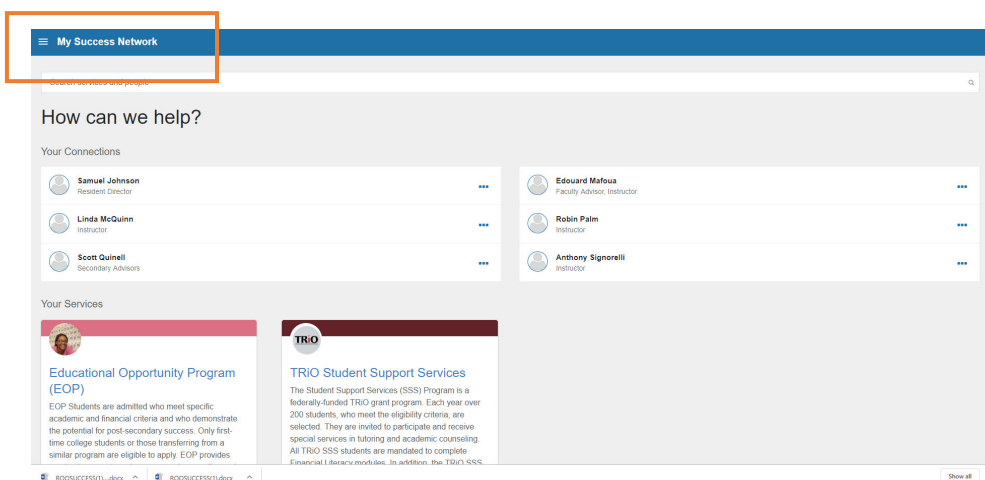


- 2) Login with your NetID and password (same that you use for any campus computer or your email).
- 3) The default screen is called your **Dashboard** and contains your Calendar, Notifications (flags, kudos, appointments) and your Connections on campus. There is a lot of information you can get to right from here!

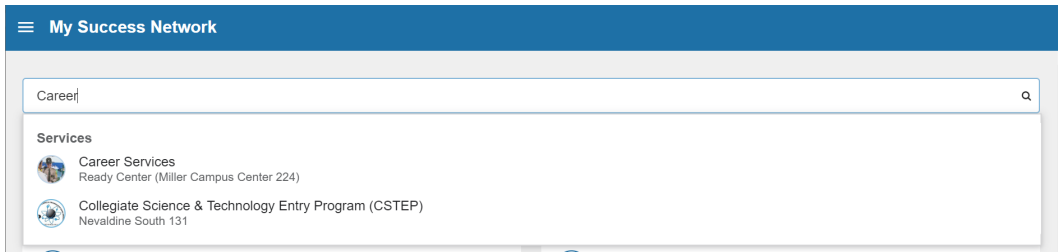
- 4) Use the “hamburger” menu  in the top left corner to see what you can access:



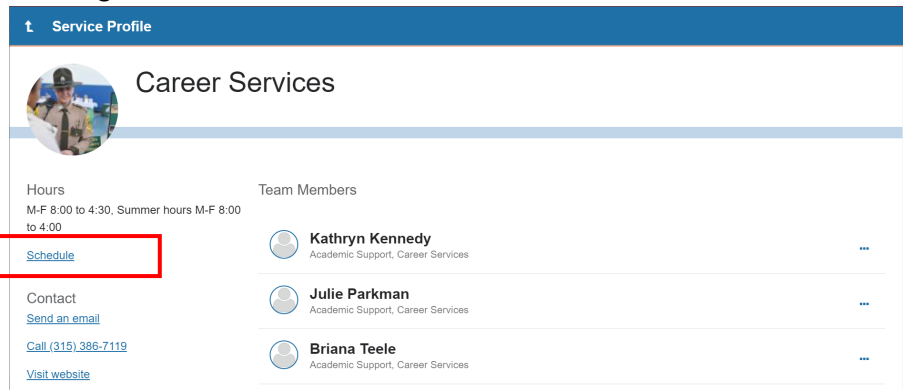
- 5) Go to **My Success Network** to see your current connections (advisor, instructors, TRiO, Resident director, coach, etc.) as well as campus services:



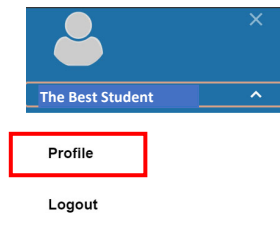
Click on Other Services or use the search bar:



Click on the name to see hours. A Schedule link means that you can schedule an appointment with the service right in RooSuccess!

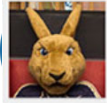


6) You **can set up your profile** by going to the menu and clicking on the arrow next to your name:



Upload a picture, set up alternate phone or email addresses and choose when to receive notifications here:

Edit Profile



The Best Student

[Upload Photo](#)

Username
Roody315

Institution Email
Roody315@canton.edu

Contact Information

Some of your information is automatically updated by your institution and cannot be edited.

Username

Roody315

Institution Email

Roody315@canton.edu

Notifications will always be sent to this email.

Alternate Email

Send notifications to my alternate email address

[Edit Notification Preferences](#)

Phone

315roodyroo

Cell Phone

315roodyroo

Video Phone

Time Zone

(GMT-05:00) Eastern Time

Time zone not listed?

Display all time zones

You can opt into receive text messages for appointments and when your instructors send you flags and kudos. Follow the instructions under “Alternate email”:

- AT&T: cellnumber@txt.att.net
- Verizon: cellnumber@vtext.com
- T-Mobile: cellnumber@tmomail.net
- Sprint PCS: cellnumber@messaging.sprintpcs.com
- Virgin Mobile: cellnumber@vmobl.com
- US Cellular: cellnumber@email.uscc.net
- Nextel: cellnumber@messaging.nextel.com
- Boost: cellnumber@myboostmobile.com
- Alltel: cellnumber@message.alltel.com

Be sure to Submit when you are done!

Other tools (click into all of the menus to see what you can access):

- Dashboard
- My Success Network
- Upcoming
- Messages
- Plans
- Courses
- Raise Your Hand

- 7) Use **Raise Your Hand** if you need help with something. This will notify the appropriate campus individuals that are seeking help and prompt them to reach out. Your confirmation email will also contain suggestions on how to help yourself.

The screenshot shows the 'Raise Your Hand' form interface. At the top, there is a blue header with the text 'Raise Your Hand'. Below the header, there is a sub-header 'Raise Your Hand' and a warning message: 'Need assistance? Complete the form below to get started. We believe you can be successful at SUNY Canton and sometimes that means taking proactive steps to help yourself. Please note that this feature is not monitored constantly. If this is an emergency, contact University Police at 315-386-7777.' The main content area is titled 'Raise Your Hand' and contains a dropdown menu for 'Type' with three options: 'I cannot afford the course materials/books', 'I have advising questions', and 'I need help in a course'. Each option has a brief description of when to use it.

- 8) See **Courses** for details on your courses- see flags and kudos, upcoming deadlines, ask for help or schedule an appointment:

The screenshot shows the 'JUMPSTART STUDENT SUCCESS' dashboard. The top left corner displays the text 'JUMPSTART STUDENT SUCCESS (NCR-N01-JSS-002106)'. Below this, there is a 'NETWORK' section with a profile card for 'Andrew Fitch' showing an email address 'afitch107@cantlon.edu' and a note 'Online scheduling not available'. To the left of the profile card, it says 'CREDIT HOURS 0'. On the right side of the dashboard, there is a green star icon with the number '1' inside, and below it, the text '★ 1 Caught You Being Exceptional'.