SHARED RIGHTS ECORE: PROCESS

* Courses and developers identified during course demands
* Form submitted **PRIOR** to the development of the course
* Compensation processed once the course passes the review process.

SHARED RIGHTS ECORE: FORM

The Provost and Vice President for Academic Affairs, Deans, and Dept. Chairs can identify and request that certain online courses be purchased for ECore. When requesting shared rights, SUNY Canton faculty will be given first rights of refusal.

Person Requesting ECore Shared Rights:

Role of Person Requesting ECore Shared Rights:

Provost

Dean

Department Chair

Name of course:

Name of course developer:

Date of Request:     **,** 20  

OLRC Review Cycle

November

April

Criteria

Please check. Will this course be taught during:

Winter session

Summer session

Not intended to be offered during off term

Chair Sends (Saves and Emails) Form To Dean

Dean Reviews

Yes

No

Brief Comments:

Dean Sends (Saves and Emails) Form To [provostoffice@canton.edu](mailto:provostoffice@canton.edu)

Provost Reviews

Yes

No

Brief Comments:

Provost Office Sends Form to Course Developer

**What Shared Rights Means:** For textbook free, online general education courses (ECore courses) that have been requested by the College, the College will provide compensation of $5,000. This compensation provides the College rights, but not the exclusive rights, to the intellectual property in perpetuity. Under shared rights contracts, the parties decide who the owner of the copyright is. For example, a contract could say: This course is sold to SUNY Canton and for SUNY Canton purposes only. Other institutions interested in using the course, would need to negotiate the rights with the developer in question or the ownership of this course may not be transferred beyond the developer and SUNY Canton.

**ECore Requirements: Each Course Developer must:**

* Initially meet with the Instructional Designer
* **Use their own materials or materials in the** [**Public Domain**](https://www.copyrightlaws.com/what-is-the-public-domain/) **or under the guidelines of** [**Fair Use.**](https://copyright.columbia.edu/basics/fair-use.html) **Developers** **cannot use proprietary content (e.g. publisher materials) without the written consent of the publisher, or third party rightsholder.**
* Use the College’s Best Practices Framework
* **Does not require the purchase of a textbook**
* Consider the use of open source content
* Ensure all content is fully compliant with the principles of universal design and accessibility
* If developing a course for the first time, complete an orientation session on using Bb and a checklist of technical competencies

**Notes:**

* Internet resources fall under US Copyright Law. Pictures, videos, audio, and articles that are on the Internet ARE protected by copyright law even if their internet location does not include any copyright notice. Instructors cannot use the work of others unless they receive express permission from the creator or are otherwise compliant with copyright law, fair use. Please reach out to campus librarians for help with fair use rules and copyright questions.
* Open educational resources (OERs) are free resources and tools that educators can use to supplement or build a course. They are free for anyone to reuse, revise, remix and redistribute. Campus librarians are available to help faculty identify and evaluate OERs. SUNY Canton OERs: <http://researchguides.canton.edu/oer>

Course Developer Signs Form, acknowledging these requirements:      

Date:      **,** 20

Course Developer Sends (Saves and Emails) Form to [ol@canton.edu](mailto:ol@canton.edu)