

# Academic Affairs Strategic Initiative Grant Program

**Deadline: April 15, 2019**

## **Program Description:**

The goal of the Academic Affairs Strategic Initiative Grant Program (AASIGP) is to support and encourage the development of strong programs of pedagogy, research, and/or scholarship by faculty members of the SUNY College of Technology at Canton. Program grants can be used to fund advancements in pedagogy, scholarly advancement, and the piloting of research studies that could be used to leverage extramural research grant opportunities. Proposals are solicited once per fiscal year.

## **Eligibility:**

Faculty and professional staff members in Academic Affairs are eligible to apply for funding unless they have already submitted an AASIGP proposal during that academic year.

## **Review process and funding:**

- ( Proposals must be submitted by April 15 of the academic year prior to the academic year for which funding is requested.
- ( Funded activities can commence as soon as July 1 of the year of application and must be completed by May 15 of the following year.
- ( Each funded individual must submit an AASIGP final status report by June 30 of the year during which the funded activity has been completed.
- ( Each proposals is peer reviewed by Deans' Council soon after the proposal deadline.
- ( Final funding decisions are made by the Provost.

## **Required Proposal Content:**

### **A. (Submission Form**

- PI name, school/library, email, initial year at SUNY Canton, and full time/part time designation.
- Title of project
- Project keywords
- Compliance assurances (situational for research projects) – completion of the CITI Program modules for RCR, COI, and any necessary IRB approvals.
- Proposed budget
- Brief descriptions of how support by the grant program will lead to professional advancement, ! pedagogical advancement, and/or possible extramural grant support in the future. !
- Brief description of any future plans for grant submission.
- Certification that all reporting requirements will be met.

### **B. Proposal:**

Proposals must not exceed three pages in length and should include a strategic rationale, calendar of activities and/or work plans, deliverables if any, references cited, and a detailed budget.

### **C. Budget Development**

Funding requests should not exceed \$4,000. Award amounts may be adjusted during the review and funding phases. The appropriateness of the budget will be considered during the evaluation process. FMG's are *not* intended to provide support for an ongoing research program that has developed to a level that justifies support from external agencies.

## ***What are the major review criteria?***

### **a. General:**

- Does the proposal communicate the importance of the work and enthusiasm on the part of the proposer?
- Does the proposer have the necessary background and expertise to engage in the proposed activities?
- Does the proposal comply with the format guidelines (e.g. the page limits)?

### **b. Significance:**

- Is the importance of the project within its field made clear?
- Are the proposed activities likely to contribute to the development of a strong program of pedagogy, research, and/or scholarship, and are they consistent with the mission of the College?
- Is successful completion of the project likely to have the positive impact aimed for by the proposer?

### **c. Project Design**

- Are the objectives clearly defined, and is the basic question to be answered clearly identified?
- Is the proposed work feasible and are expected outcomes adequately described and realistic?
- Are project activities well planned, and do they realistically fall within an appropriate timetable?
- Are all necessary facilities available?

### **d. Budget**

- Have all requested items been justified?
- Is the amount requested reasonable and consistent with the total funding available to this grant program?
- If equipment is requested, has the possibility that it is already available elsewhere on campus been addressed? An explanation why the equipment wasn't provided upon hiring should be included.

### **e. Appropriateness to the Program**

- Is the proposal consistent with the "seed money" concept, which gives (early career) faculty an opportunity to establish themselves and initiate new programs of research?
- Will the proposed project lead to further funding from external sources?
- Would it be more appropriate for this proposal to be submitted directly to an external sponsor?