

	Characteristics of a Strong Recommendation	Characteristics of a Weak Recommendation
Information for Peer Review Committees, Department Chairs/Directors, and Deans	Letters provide a complete assessment of the package by the reviewer(s). Significant positive and negative aspects of the application should be noted. Letters should reference specific evidence to support conclusions.	Letters repeat what other reviewers have already written or quote extensively from the candidate's application.
	Letters clearly identify areas in which achievements have been determined to be noteworthy .	Letters are vague, inconclusive, or hard to decipher in terms of assessment of noteworthiness.
	If any dissenting votes have been cast, the reason(s) for the dissenting votes are clearly articulated in the letter.	No explanation is given for any dissenting votes.
		Note: There is no such thing as a conditional vote for promotion or continuing appointment. The vote should be based on the information in the application and evidence as it stands at the time it is submitted—not on something that may occur in the future.