APPROVED BY THE COLLEGE COUNCIL
OCTOBER 27, 1995
Revised 10/96
Revised 9/01
Revised 9/02
Revised 9/07
Revised 9/15
Revised 9/16

DISTINGUISHED FACULTY AWARD

POLICY

The Distinguished Faculty Award citation will be given in recognition of distinguished faculty service through mastery of subject matter, teaching effectiveness, scholarly ability, university service, and continued growth while employed at the State University of New York College of Technology at Canton (SUNY Canton). It will be awarded to an individual(s) by a vote of the College Council and will be given in the sole discretion and judgment of the Council.

Nominations will be considered only for the year submitted; non-recipients will not be automatically reactivated for future years.

ELIGIBILITY

Nominees will be faculty members, as defined by the Policies of the Board of Trustees and the By-laws of the Faculty Assembly, who are currently employed at the SUNY Canton.

PROCEDURES

Annually, beginning in the Fall of each academic year, the College will seek nominations for the award.

Nominations will be solicited from:

- All currently enrolled SUNY Canton students.
- All current SUNY Canton, Research Foundation, and College Association personnel.

Nomination Packet Items

1. Nomination letter from the nominator(s) addressing a listing of accomplishments which qualify the individual for the title "distinguished."

   Criteria Guidelines:

   a. Mastery of Subject Matter: As demonstrated, for example, by such things as advanced degrees, licenses, honors, awards, and reputation in the subject matter field.

   b. Effectiveness in Teaching: As demonstrated, for example, by such things as judgment of colleagues, development of teaching materials, or new courses and student reaction.

   c. Scholarly Ability: As demonstrated, for example, by such things as success in developing and carrying out significant research work in the subject matter field, contribution to the arts, publications, and reputation among colleagues.

   d. Effectiveness in University Service: As demonstrated, for example, by such things as college and university service, committee work, administrative work, and work with students or community in addition to formal teacher-student relationships.

e. Continuing Growth: As demonstrated, for example, by such things as reading, research or other activities to keep abreast of current developments in one's field, and being able to handle increased responsibility successfully.

2. A complete up-to-date resume (*Committee's Responsibility*).
3. Written support from a diverse group of individuals, to give a campus-wide representation of the candidate's contributions/abilities (i.e. immediate colleagues/supervisors, faculty, students, support staff, etc.).
4. Optional ~ Additional supporting documentation.

PROCESS

Complete and submit the electronic nomination form by the deadline indicated in the Call for Nominations email.

The Nominations and Elections Committee will collect and review the nominations and forward a detailed, ranked recommendation(s) with all nominations to the College Council Secretary.

After receipt of the recommendation and nominations from the Nominations and Elections Committee, the Council Secretary will forward copies of all documents to the College Council to review prior to their spring meeting.

The Council will act on the recommendation and nominations at the spring meeting, where a Committee representative will attend to answer any questions the Council may have. The Council may elect to interview any or all of the nominees.

AWARD

The award will consist of a framed citation, engraved medallion, and cash award to be awarded at Employee Recognition Day by the Chairperson of the Council. The recipient's name will also be inscribed on a permanent plaque to be prominently displayed in the Richard W. Miller Campus Center.