

College Council Awards Nomination Form Excellence in College Service

The Excellence in College Service Award citation will be given in recognition of excellence in college service through performance, professional ability, university service, continued growth, and mastery of specialization while employed at the State University of New York College of Technology at Canton (SUNY Canton). It will be awarded to an individual(s) by a vote of the College Council and will be given in the sole discretion and judgement of the Council.

Nominations will be considered only for the year submitted; non-recipients will not be automatically reactivated for future years.

Nominees will be members of the non-teaching professional staff, including UUP Professionals, MC Professionals, and Alumni/Foundation staff, or library academic employees, as defined by the Policies of the Board of Trustees, and the By-laws of the Faculty Assembly, who are currently employed at the SUNY Canton.

Submit this form and nomination packet items by **November 1** to **Janel Smith, Chair of the Nominations and Elections Committee**, smithj@canton.edu.

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**Name/Professional Title of Nominee:** \_\_\_\_\_

(Please print)

### **Nomination Packet Items**

1. Nomination letter from the nominator(s) addressing a listing of accomplishments which illustrate "excellence in college service."

#### **Criteria Guidelines:**

- a. *Effectiveness in Performance:* As demonstrated, for example, by success in carrying out assigned duties and responsibilities, efficiency, productivity, and relationship with colleagues.
  - b. *Professional Ability:* As demonstrated, for example, by invention or innovation in professional, scientific, administrative, or technical areas (i.e., development or refinement of programs, methods, or apparatus).
  - c. *Effectiveness in University Service:* As demonstrated, for example, by such things as successful committee work, participation in local campus or university governance, or involvement in campus or university-related student or community activities.
  - d. *Continuing Growth:* As demonstrated, for example, by continuing education, participation in professional organizations and enrollment in training programs.
  - e. *Mastery of Specialization:* As demonstrated, for example, by degrees, licenses, honors, awards, and reputation in professional field.
2. A complete up-to-date resume (*Committee's Responsibility*).
  3. Written support from a diverse group of individuals, to give a campus-wide representation of the candidate's contributions/abilities.
  4. Optional ~ Additional supporting documentation.

Name of Nominator: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please print)