How to Browse for Classes (for advisors)

1) There are at least two ways for current advisors to access the class schedule to see what classes are being offered next semester.

   a. From the UCanWeb login page, click on Browse Classes:

   b. **OR** login to UCanWeb and access Browse Classes from the Main Menu:
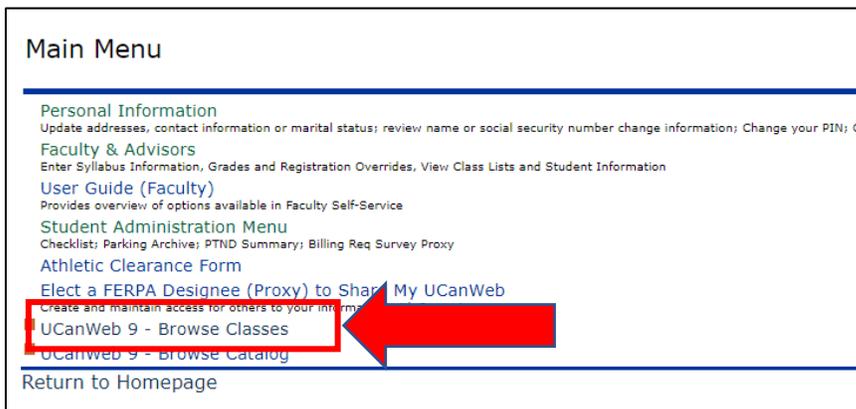
2) Click on Browse Classes, on the next page, Select the Term you are searching for classes in and click on the Continue button:
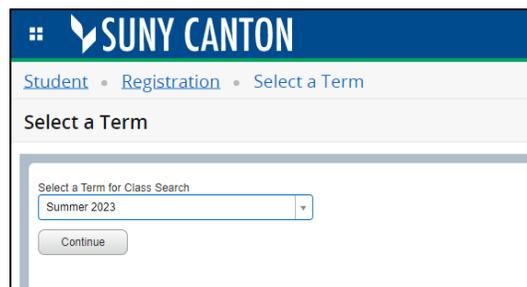
3) In UCanWeb 9, you have to click into the field to see the listing. Start by clicking in the box to the right of Subject to see a listing of subjects:
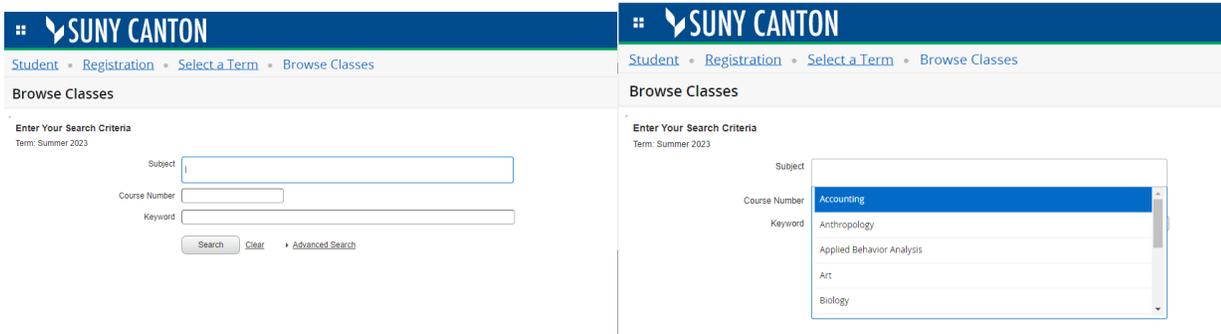
4) Choose a subject and click on the Search button to see all of the courses in that subject:
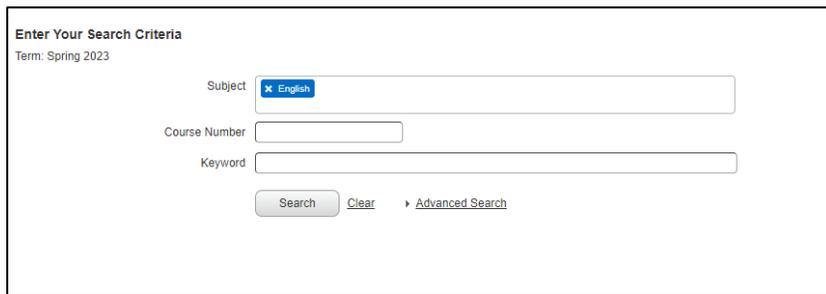
TIP: Use the Ctrl key to select multiple subjects in your search.

Result:

Or use the Advanced Search :

Search for courses based on other criteria. **One or two search criteria will produce optimal results:**

- Use the Ctrl key to choose multiple **Subjects**
- Use the **Course Number** to limit the search to certain courses (3% returns ALL 300-level courses)
- Use **Campus** to limit search to on-campus or online courses
- Use **Attribute** to find courses that meet a GER or are Writing Intensive (WI)
- Use **Part of Term** to find late start courses
- Use the toggle for **Open Sections Only** to find only the courses with seats remaining