



INTERNSHIP POLICIES

The SUNY Canton Sports Management program allows students to choose an internship option for their final semester.

Internships are valuable learning and growth opportunities that allow students to observe and participate in a professional work setting. The internship for sports management students provides a structured opportunity to apply theories, concepts, and skills learned in the classroom in a sport management/industry setting. The goals of the sports management internship are to:

- Allow students to integrate classroom learning and practice.
- Allow students to gain insight into the sports management profession and explore their interests in the profession.
- Allow students to gain valuable skills and knowledge.
- Be substantive and objective.
- Allow students to make new professional connections and enhance their network.
- Help students develop interpersonal skills by meeting and engaging with new people.

Internship Requirements

- Sports Management students must complete all required SPMT courses and earn a combined G.P.A of 3.0 for all SPMT courses completed (or permission of program director under rare occasions)
- Internships must be a minimum of 9 credit hours up to a maximum of 15 credit hours. If a student chooses a 9 credit hour internship, six credit hours of appropriate upper level courses must be taken. Required internship hours are based on the credit value of the internship: 9 credit internship = 360 hours; 12 credit internship = 480 hours; 15 credit internship = 600 hours.
- Students wishing to complete an internship must apply by completing the Sports Management Internship Application
- All internships must be approved by the Sports Management Program Director prior to completion of the Internship Agreement form.
- Internships may not commence until:
 - 1) The Internship Learning Agreement is completed and signed by all parties and on file with the Program Director.
 - 2) The SUNY Affiliation Agreement is signed and executed by all parties and on file.
 - 3) The student is officially registered for the semester and the internship course.

Finding an Internship

- It is the responsibility of the student to explore internship opportunities and secure an internship site. While SPMT faculty may assist, it is ultimately each student's responsibility to find, contact, and secure an internship if he/she chooses the internship option.
- Internships and internship sites must be recognized as a sports management/industry setting.
- In limited situations and with approval from the Program Director, students may do a split internship at two different sites/settings providing it is reasonable and feasible.

To ensure internships are as objective as possible and the internship relationship does not promote a conflict of interest, the following is prohibited:

- Interning with a family owned business or organization.
- Being supervised by a relative or close friend.
- Interning with an organization/business/individual in which a previous or current relationship exists beyond acquaintance. (Examples of such relationships include a previous high school coach or college coach with which the student has played for; a college work study relationship; organization/business/individual with which student has interned with before; a current or former employer; student-athlete interning with the campus athletic department)
- Any internship which does not fit any of the categories above but which is deemed by the Program Director and the Dean of the School to be too subjective in nature and there exists too close of a relationship for the student to derive a meaningful new learning experience.

Evaluation: In order to pass the internship course, students must:

- Submit a weekly satisfactory internship written report which includes all the required components by due dates.
- Receive a satisfactory mid-term evaluation from the internship supervisor and faculty supervisor
- Complete all other requirements outlined in the internship course syllabus by due dates.
- Receive a satisfactory final evaluation from the internship supervisor and faculty supervisor
- Submit a satisfactory Final Internship Portfolio by due date established in the course syllabus