

March 25, 2022

Dear Colleagues:

Each year, SUNY Canton receives significant funds from both state and federal sources to carry out our primary mission of educating and supporting our students. With this funding comes a great responsibility - ensuring that these funds are spent for the purposes for which they were designated, in compliance with relevant laws and regulations. We also have a responsibility to conduct our operations in an effective and efficient manner to better serve our students and the public.

For these reasons, SUNY Canton, like all other state agencies, is required to have implemented a campus internal control program that conforms to the Internal Control Act of 1987 and the Division of Budget's Budget Policy and Reporting Manual and to maintain the program under the guidance of the New York State Governmental Accountability Audit.

The SUNY Canton Internal Control Program consists of a range of policies, plans, and activities - carried out through the efforts of our administration, staff, and faculty - that ensure that the College is allocating and spending its funds properly to achieve our objectives and mission. In operational terms, this means making sure that the right things are done by the right people, working together to achieve our College's goals.

Everyone who works at the College has a responsibility to understand the need for and value of internal controls and to conduct their job with a positive and respectful attitude in accordance with our policies. Everyone who is entrusted with public resources is expected to use those resources effectively, efficiently, and economically. They are expected to comply with relevant laws and regulations to safeguard the College's and public's assets. They are relied upon to make sure, in all that we do, that we are meeting our goals and objectives. A strong internal control system is critical to meeting these responsibilities.

For more information on SUNY Canton's Internal Control Program, visit our website at http://www.canton.edu/internal_controls/.

If you have any questions regarding SUNY Canton's Internal Control Program, please contact Melissa Tulip, Internal Control Officer, at (315) 386-7338.

Sincerely,



Zvi Szafran
President,