# ADVISING & FIRST YEAR PROGRAMS

# ADVISING INSTRUCTIONS | SPRING 2025

## CHECKLIST TO SUCCESS: ADVISEMENT BEGINS OCTOBER 28, 2024

☐ **VIEW YOUR REGISTRATION STATUS & HOLDS**
Make sure you don't have any holds that will keep you from course registration. You can check your holds in **UCANWEB > STUDENT MENU > STUDENT RECORDS > VIEW HOLDS**
— **PREPARE FOR REGISTRATION VIDEO TUTORIAL**

☐ **SCHEDULE YOUR ACADEMIC ADVISING APPOINTMENT**
Advisors vary on how they schedule appointments: several advisors have a schedule link to their availability in ROOSUCCESS. Some will email you with appointment instructions using your SUNY Canton email. If you don't see a link in ROOSUCCESS or receive instructions, we recommend that you email your advisor for an appointment.

☐ **REVIEW YOUR DEGREE PROGRESS**
Review your DEGREE CHECKLIST and DEGREEWORKS to help you identify what courses you will need to obtain your degree. Look for degree requirements you have not yet met and a listing of courses that can be taken to meet that requirement.

☐ **REVIEW COURSE OFFERING IN UCANWEB**
To prepare for your advisement meeting, review course offerings and build a potential list of classes you want to take next semester. Course offerings can be viewed in **UCANWEB > STUDENT MENU > REGISTRATION > BROWSE CLASSES > SPRING 2025**.
— **HOW TO BROWSE FOR CLASSES PDF**

☐ **MEET WITH YOUR ADVISOR!**
We encourage you to bring items you want to discuss with your advisor including next semester courses, minors, transient coursework at another institution, study abroad, and internship opportunities. **YOU MUST MEET WITH YOUR ACADEMIC ADVISOR BEFORE YOU WILL BE ABLE TO REGISTER. YOU WILL NOT BE GIVEN A REGISTRATION CODE UNTIL YOU MEET WITH YOUR ADVISOR.**

## FALL 2024 REGISTRATION BEGINS: NOVEMBER 11, 2024, AT 7:30 AM

| MON. NOV. 11, 2024 | TUES: NOV. 12, 2024 | WED: NOV. 13, 2024 | THUR: NOV. 14, 2024 |
|---|---|---|---|
| Military Connected Honors Program Seniors (>89 earned credits) | ACE/ASAP Program Juniors (>59 earned credits) | Sophomores (>30-59 earned credits) | Freshman (0-29 earned credits) |

**CONTINUING STUDENTS HAVE UNTIL FRIDAY, DECEMBER 13, 2024, AT 4:00 PM TO SCHEDULE CLASSES FOR FALL 2024 OR WILL BE CHARGED A $50 LATE REGISTRATION FEE.**
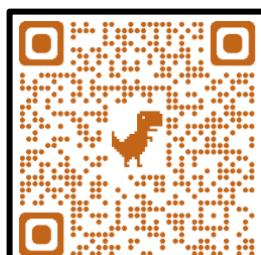
| VIDEO TUTORIALS | DEGREE CHECKLIST | DEGREEWORKS | UCANWEB |
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