



Policy Type (choose one): **New** or Existing

Recommended By: Suzan McDermott, Director, Human Resources – February 7, 2019

Approved By: Zvi Szafran, President – April 28, 2020

Effective Date: April 28, 2020

Last Review Date: April 20, 2020 CC; February 17, 2020 VPG; January 27, 2020

Policy Contact: Director of Human Resources

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Children/Families on Campus Policy

I. SCOPE

All employees and students of SUNY Canton

II. POLICY STATEMENT

SUNY Canton values family life and has worked to develop policies that support families. We encourage faculty, staff, and students to bring their families and children to appropriate campus events and to make reasonable and allowed use of College facilities. Occasional brief and non-disruptive visits by family or children are an enjoyable part of being a member of our campus family. The College is also supportive of employees and students who need to bring their family or children onto campus due to an emergency.

This policy is intended to provide some guidelines so that employees and students can determine when bringing their family or children is appropriate.

III. POLICY

In the interest of fulfilling its primary educational mission, SUNY Canton takes the position that minor children should not be brought into offices, classrooms, labs, and other instructional and student support areas in lieu of a regular childcare provider.

Before bringing family members or children to a campus event, it is always wise to ensure that the event is open to the public and is age appropriate. The monthly event calendars from the S.A.I.L. Office always indicate “family-friendly” events. Athletic events are generally open to the public and child friendly.

Children must be in the parents/guardians care only. Parents/guardians failing to supervise their child sufficiently will be asked to remove the child from the premises. If necessary, University Police may be called in to address the safety needs of unattended minors.

Children in Residence Halls

Children under 17 years of age are not permitted in the residence halls unless accompanied by a legal guardian, college employee, or a sibling who resides in the residence hall and who is at least 18 years old. Under no circumstances is an individual under 17 years of age to be allowed in the residence halls after 9 p.m. or before 9 a.m., unless they are participating in a college-organized program. A full-time matriculated student who is 16 years of age may reside in the residence halls with guardian permission.

IV. DEFINITIONS

None

V. OTHER RELATED INFORMATION

None

VI. PROCEDURES

If an employee encounters an emergency requiring a family member/child to be with them during working hours, they must seek approval from their supervisor. If the family member/child will be on campus for longer than three or more hours, the employee should notify Human Resources in addition to their supervisor.

Students in an emergency situation needing to bring their family member/child to class must consult with their instructor to determine if it is safe or if the material to be discussed in the class is appropriate for them to do so.

If an employee becomes aware of or suspects a violation of this policy, they should contact the Human Resources Director or their designee to report the possible violation. If a student is aware of a classroom situation that has become disruptive, they should contact the relevant Dean or the Provost.

VII. FORMS

None

VIII. AUTHORITY

None

IX. HISTORY

None

X. APPENDICES

None

XI. FREQUENCY OF REVIEW AND UPDATE

April 28, 2025

XII. SIGNATURE, TITLE, AND DATE OF APPROVAL

Zvi Szafran
Policy Approver – Printed Name


Policy Approver – Signature

President
Title

4/28/20
Date of Approval